BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING
December 2, 2015 time: **10:00 am – 11:30 am** Trinity Lutheran Church 612 S Dewey, Odebolt

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
I. Introductions and Call to Order	Ranell Drake called the meeting to order at 10:00 am	
Attendees: Board members present: Janette Clausen, Crawford, Faith; Mike Bunde, Crawford, Education by phone; Randall Kuhlmann, Elected Official Crawford; Tracy Terry, Health, Buena Vista; Doug Noble, Law Enforcement, all Counties by phone; Gale Randall, Early Childhood, Buena Vista; Rhonda Ringgenberg Rhonda, Elected Official by phone, Buena Vista; Ranell Drake, Elected Official Sac; Jane Petrick-Loux, Grandparent, Sac. Quorum Met Excused Board Members: Cathie Page, Sac, Human Services; Norm Behrens, Sac County, business; Community Members: Annette Koster, BVCS ECI; Pam Bogue, Buena Vista Public Health & Home Care; Retta Mitchell, Child Care Resource &Referral; Lori Hoch, HCCMS BVCS; Whitney Urich, HCCMS, Child Care Nurse Consultant; Jennifer Macke, HCCMC I-Smile; Lynette Crawford County Home, Health, Hospice & Public Health (CCHHH&PH) by phone; Kim Fineran, CCHHH&PH by phone.		
II. Approval of Agenda Approval of Previous Minutes	Motion by Randall K, seconded by Jane P, to approve the agenda as presented, a vote was held, all in favor. Motion by Randall K, seconded by Rhonda R to approve the Oct 28, 2015 minutes, a vote was held all in favor.	
III. Early Childhood Iowa		
Financial Reports: School Ready/Early Childhood	Annette K gave an update for the financial reports for both September & October. The contract amendments have been added to the Allocation Carry forward column. G/L Code numbers: 40260, 32261, 32263, 97760, 42256, 97662, 97060, 42969, 42262, and 97062. The additions have been sent to the Buena Vista Auditor. Randall K made a motion to approve the financial report, seconded by Gale R, a vote was held, all in favor.	Motion Carries
Contract Amendments Family STEPS	Annette K presented - Family STEPS Nurse Administrators requested to meet with concerns over language in Contract Amendment. Pam B, Jackie Duffy, Annette K, Rhonda R, and Tracy T met on Nov. 24, 2015. Discussion on Growing Great Kids (GGK) curriculum. Family STEPS reviewed GGK to replace current curriculums. Family STEPS Workers went on visits with Carroll County HOPES and were impressed with curriculum. Implementation GGK's supervision requirement problematic. Recommend with recent change in supervision structure that program wait or permanently not move forward with GGK. Family Support Credential renewal this year. Keep current curriculums San Angelo and Partners for a Healthy Baby. Family Development Specialist as the core training. Options: consider supervision in State Fiscal Year 17 having a position/person to cover all three counties. Contract amendment for State Fiscal Year 16 remove GGK. Have programs submit revised budget without GGK. Family STEPS will have conversation with staff and administrators to work out supervision. Motion by Randall K to move Growing Great Kids from amendment and leave the amount the same, seconded by Gale R. Discussion was held in regard to supervision for SFY 17 to have continuity across all three counties, looking into other curriculum. A vote was held, all in favor.	Motion Carries
Community Wide Indicators	Annette K provided a board training power point presentation on Community Wide Indicators.	

and Trend Data	During the presentation the board reviewed the current indicators and trend data for the BVCS ECI area. Discussion was held. Jane P made a motion to accept what is currently in place, seconded by Doug N. Discussion was held on Literacy. Indirectly funded, not current program that directly relates to this indicator. Currently have baseline data through Kids Count. Initiate a way to collect programs funded by BVCS ECI to collect data on literacy by number of children, checklist, "play book" and parent satisfaction to be able to quality data. Possibly add to contract language. A vote was held on the motion, all in favor, motion carries.	Motion Carries
Director Update	Annette K provided update from Regional meeting. REDCAp contract will be discontinued at the end of the State Fiscal Year 16. Family Support Programs will be transitioning to DAISY out of University of Kansas. Will be meeting with other area Directors to jointly do Contract Reviews.	Informational
IV. Sharing	Pam B: Family STEPS in Buena Vista County will be having a Christmas party for the families they serve. Annette K: praise to Storm Lake Police department for gloves and mittens donation throughout town. Gale R: any child in Buena Vista County in need of a winter coat contact Gale for Mr. Goodfellow. Lori Hoch: First Five activities, currently working with physician groups to identify children at risk of developmental delays. The coordination piece make connections. Transitioning into the Implementation Phase for First Five. Served 77 families mostly in Crawford County. Harrison, Cass, Crawford, Monona, Shelby, Counties (HCCMS) has hired a Care Coordinator for the program. Lori H will continue as community liaison. The State has increased First Five to serve Pottawatomie & Mills, the cluster for the Fort Dodge area, and one located South of Des Moines. First Five continues to grow with Legislative support. Retta Mitchell: Fun activity with early care environment the 12 Days of Christmas, My Consultant Said to Me. Quality Rating System (QRS) working with a couple applications. Notify Retta if you know of anyone interested in providing child care. Whitney Urich: Educating providers on Safe Sleep initiative. Jennifer Macke: Dental screenings and varnishes will be done before Christmas. Dr. Russel spoke on Medicaid Modernization, dental currently not included but will come. Shared brochures on Delta Dental wellness plan. Many on Iowa Health & Wellness have this but may not be aware they are on the program. Call Crawford County Home, Health, Hospice & Public Health if know of a family in need of dental care, will assist family. Jennifer also shared a postcard about the I-Smile Oral Health Program, with contact information phone, address and email.	
V. Adjournment	Tracy T made a motion to adjourn, seconded by Gale R, at 11:30 am a vote was held, all in favor. Next meeting scheduled for January 27th, 10:00 am.	Motion Carries

Minutes respectfully submitted by: Annette Koster

Submittal: The minutes of the above stated meeting submitted for approval.

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Name Date

Approval: Based on board consensus, the minutes of the above stated meeting Minutes hereby approved as presented or corrected.

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