

BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING minutes



September 30, 2020 Zoom Meeting due to COVID-19, social restrictions.
DRAFT

A partner in the Early Childhood
Iowa Statewide Initiative

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
Introductions and Call to Order:	Dave Muhlbauer called the meeting to order at 10:01 am.	
Attendees: Board Members Present: Dave Muhlbauer, Mollie Scott, Chris Cleveland, Rhonda Ringgenberg, Amanda Collins, Jane Petrick Loux, Annette Koster (non-voting) Board Members Absent: Ranell Drake, David Viggers, Tracy Terry, Mike Bunde Community Members Present: Bailey Hill, Cindy Partlow		Quorum met
Public Comment:	Bailey Hill: Business Investment Program (BIP) applications have been mailed, final date for child care programs to apply is Oct 22 nd . New Child Care Nurse Consultant serving Buena Vista & Sac Counties is Stacy Craft. She will be taking over for Deb Gimer, who accepted a position with IDPH.	
Approval of Agenda	Jane P.L made a motion to approve the agenda, seconded by Mollie S, a vote was held, all in favor.	Motion carries
Approval of Minutes	Mollie S. made a motion to approve the minutes as presented, seconded by Rhonda R. a vote was held, all in favor.	Motion carries
Early Childhood Iowa		
Monthly Financial Report	July & August financial report presented by Annette K. Annette K shared a document turned into the Fiscal Agent showing the amended amounts following the Annual Report. Auditor may round up when entering into detail report. To pay for Association Membership funds were made possible by shifting more time to Program Director from General Funds freeing up funds in Administration funds. Shanell Wagler has not shared any changes, at this time, in funding based on recommendations of Revenue Estimating Committee. Jane P. L. made a motion to approve the financial report, seconded by Chris C. a vote was held, all in favor.	Motion carries
By-law	Annette K shared a document to show the proposed changes brought forth at the 8-27-2020 meeting for the By-laws. Motion by Chris C. seconded by Rhonda R to accept the changes as presented. A vote was held, all in favor.	Motion carries
Family STEPS	Update from guidance from State on face to face visits. Annette K shared a copy of the email that was provided from Blake Mohr, Colburn and Sons, Inc insurance agent on the question related to liability and face to face visits. Information was shared at the State Early Childhood Iowa meeting related to this subject. Shanell was asked to look into this further with the Attorney General. During an Early Childhood Iowa (ECI) update meeting, no action will be currently be taken for ECI Area Family Support programs. ECI reminded to have program follow protocol during visits. Annette K will follow up with Family STEPS program for their protocol.	Informational
Board Member	Recruitment for board membership continues. An email was sent to Evan Blakey with CCD, have not heard of anyone looking to join board. Annette K will follow up by email. Dave M will follow up with conversation.	Update

Program Director	Jane P.L. will stay on in the Grandparent role until November. Seeking member for Parent/Grandparent. One and/or other from Crawford and Sac Counties. Annette K provided an update, attached document.	Informational
Sharing		
Adjournment	Mollie S. made a motion to adjourn, seconded by Jane P.L. a vote was held, all in favor. Meeting adjourned at 10:34 am. Next meeting scheduled for October 28, 2020.	