

BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING AGENDA

January 27, 2021 10:00 AM Origination site Zoom Meeting due to COVID-19, social restrictions.



A partner in the Early Childhood Iowa Statewide Initiative

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
I. Introductions and Call to Order:	Mike Bunde, Vice Chair called the meeting to order at 10:01 am	
	<p>Board Members Present: <u>Ranell Drake</u>, Sac County Supervisor; <u>Mollie Scott</u>, Dect/CPPC; <u>Chris Cleveland</u>, Iowa Central Community College; <u>Rev. David Viggers</u> Trinity Lutheran Church; <u>Mike Bunde</u>, Retired; <u>Rhonda Ringgenberg</u>, Buena Vista County Supervisor; <u>Amanda Collins</u>, Law Enforcement; <u>Edgar Ramirez</u>, Iowa Workforce; <u>Tracy Terry</u>, Buena Vista Regional Medical Center; <u>Jean Heiden</u>, Crawford County Supervisor, Annette Koster, BVCS Early Childhood Iowa.</p> <p>Others Present: Bailey Hill, Child Care Resource & Referral; Santiago, Iowa Workforce; Cindy Partlow, Webster County Health Department, i-Smile; Shelby Nelson,</p>	
II. Public Comment:	No public comment.	
III. Approval of Agenda	Mollie Scott made a motion to approve the agenda as presented, seconded by Ranell D, a vote was held, all in favor.	Motion Carries
Approval of Minutes	Chris C made a motion to approve the minutes as presented, seconded by Mollie S a vote was held, all in favor.	Motion Carries
IV. Early Childhood Iowa		
Financial Report	Annette K (AK) presented the financial report for October – December. Question on item 41460 phone and internet expenses. Frontier Communication has been cancelled AK is using personal cell phone and home internet. 41360 Program Director Mileage, mileage has not been submitted, travel is less. Crawford County Child Care Nurse Consultant is on Family Leave. Motion by Rhonda R, seconded by Mollie S to approve the financial report as presented, a vote was held, all in favor.	Motion Carries
Elect Board Chair	Dave Muhlbauer vacated position. Nominations for Board Chair, Ranell D made a motion to elect Mike B into the Chair position, seconded by Mollie S, a vote was held, all in favor. Mike B served as the Vice Chair this position is now open. A motion by Ranell D to nominate Rhonda R to serve as the Vice Chair, seconded by Jean H, a vote was held, all in favor.	Motion Carries Motion Carries
New Board Member Submission	Edgar Ramirez submitted an application to serve on the BVCS Early Childhood Iowa 3-county Board. Annette K supplied the application letter. Motion by Tracy T to accept Edgar R as the business board member, seconded by Chris C, a vote was held. & Jean Heiden, has been appointed by the Crawford County Supervisors to serve on the BVCS Early Childhood Iowa Board.	Motion Carries

COVID-19	Annette K shared the recommendation from the Department of Management, State Early Childhood Iowa (ECI) <i>Early Childhood Iowa Funded Family Support Services: Guidelines for Virtual and Adapted In-Person Services</i> document and Policy Family STEPS is presenting to the Board for approval. Discussion was held including presented policy is minimal related to state ECI recommendation, Family STEPS is currently providing minimal in-home visits, Family STEPS has provided information on who is receiving home visits, in person visits provide an advantage to customers, guidelines to follow in place for a reason, Family STEPS Professional (FSP) vaccinated, level of protection for FSP and families. Motion by Ranell D to accept the Family STEPS COVID Policy, seconded by Jean H. a vote was held, all in favor. Mike B the chairperson does not vote but had concerns over the virus and spread, people do not understand the seriousness of the virus and mask protocol not being followed by public. Family STEPS Carrie Horner and Tiffany Smith completed google survey, providing services but limited, virtual.	Motion Carries
COVID-19 program updates	Child Care Nurse Consultant providing services but limited. Trisha Nichols completed goggle survey. Child Care providers are limiting on site visits. We will be starting dental screenings with the preschool soon. Kelley will be assisting with these in partnership with i-smile. Providers are colling for assistance and guidance via email/phone. A couple providers have allowed on site visits for assessments. Kelley continues to reach out to providers with monthly newsletters and monthly/weekly reminders for services.	Discussion/Sharing
COVID-19 program updates	Oral Health, Cindy Partlow completed the google survey. Providing services to preschools. Currently have had a few preschools that have refused our services. To date I do not have any preschool in Sac or Buena Vista Counties that have refused, but it is a possibility. Concerned may not be allowed to provide classroom education as many schools will have a special room to provide the screening and varnish as a COVID precaution.	Discussion/Sharing
COVID-19 program updates	Preschool Scholarship Preschool providers reported the services are being provided. Alta replied yes but service is limited and/or different, as they only have one family sign up last year even though the information was out to parents in a timely manner.	Discussion/Sharing
COVID-19 program updates	Business Investment, Cassie Reuter completed the google survey, program and/or services are being provided.	Discussion/Sharing
COVID-19 program updates	Early Care & Education Professional Development (PD), Melissa Juhl completed the google survey. Due to COVID restrictions, PD is being scheduled different this year. Training participants would have to social distance 6 ft from each other and we are having problems finding locations to hold the spring conference. Instead, it will be a virtual conference. Training Specialist Dawn Badker is working on virtual training details. In person on hold until 5-2-2021 will re-evaluate.	Discussion/Sharing
Code of Ethical Conduct	Annette K shared the Conflict of Interest & Ethical Statement for the BVCS Early Childhood Iowa Area. Objectivity was an item that was commented on. We all come from different back grounds, keep in mind to be objective to help children and families. Hard to	Review/Evaluate

Conflict of Interest & Ethical Statement	be unbiased when want to help. Updated Conflict of Interest Statement shared. Board members should complete and send a signed statement in by email: bvcs.eci.director@gmail.com or mail to BVCS Early Childhood Iowa PO Box 174, Breda, IA 51436	Submit
Legislative priorities and actions	Association of Early Childhood Iowa Area Boards and Advocates Legislative priorities and action document was shared with the Board. Lobbyist at the State Capitol, Association fee was \$ 492.00.	Informational/Discussion
Community Plan Update Data Review Section 1	BVCS ECI, Decat/Communities for Protecting Children, and Child Abuse Prevention Councils are in the process of updating the Community Plan. Annette K presented and reviewed the date portion of the plan.	Action Need vote, Feb mtg.
Request for Proposal	Annette K presented a template to use for the upcoming Request for Proposal (RFP). Discussion was held to include budget parameters for projects, maximum score 85. Should there be a minimum score, is scoring needed, use scoring as guidance. Motion by Mollie S to release the RFP with budget parameter and priorities identified in the Community Plan. Release date beginning of February with a due date of March 17, 2021. Seconded by Tracy T, a vote was held, all in favor.	Motion Carries
Program Director Update	Power Point presentation program second quarter reports was provided by Annette K.	Informational/Discussion
V. Sharing		
VI. Adjournment	Tracy T made a motion to adjourn, seconded by Mollie S. The meeting was adjourned at 11:54 am. The next meeting is scheduled for February 24, 2021.	

Minutes respectfully submitted by Annette Koster

Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented on 2-24-2021