



BVCS EARLY CHILDHOOD IOWA

3 –COUNTY BOARD MEETING

August 30, 2017 time: 10:00 am – 11:30 am Trinity Lutheran Church 612 S Dewey, Odebolt

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
I. Introductions and Call to Order	Rhonda Ringgenberg called the meeting to order at 10:00 am. Introductions were made.	
<p>Attendees - Board Members: Janette Clausen, Crawford County, Faith-phone; Dave Muhlbauer, Crawford County, Elected Official; Doug Noble, Law Enforcement-phone, All Counties; Jane Petrick Loux, Sac County, Grandparent; Rhonda Ringgenberg, Buena Vista County, Elected Official, Chair; Tracy Terry, Buena Vista County, Health; Annette Koster, Program Director, BVCS ECI. Quorum Met</p> <p>Others Present: Kim Fineran, CCHHH&PH, phone; Cindy Partlow, WCHD-I-smile; Jackie Duffy, Sac Co Health; Pam Bogue, BV Co Public Health & Home Care; Retta Mitchell, CCR&R; Linda Daggett, CCR&R.</p> <p>Board Members Excused: Mike Bunde, Ranell Drake, Cathie Page, Gale Randall, Mona Schulte.</p>		
II. Public Comment 3 minutes:	Pam Bogue shared the Family STEPS program received notice that they have achieved the Family Support Re-Credential. She shared an article that was published in the newspaper. Picture of the two Family STEPS Workers (Tiffany Smith & Janet Gritten) and Pam B.	
III. Approval of Agenda Approval of Previous Minutes	<p>Motion by Dave M seconded by Jane P L to approve the agenda as presented. A vote was held. All in favor, motion carries.</p> <p>Minutes presented, Rhonda R asked if there were any questions or corrections. Motion to accept as printed by Dave M, seconded by Tracy T, a vote was held, all in favor.</p>	<p>Motion Carries</p> <p>Motion Carries</p>
IV. Early Childhood Iowa		
Financial Reports: School Ready/Early Childhood	Annette K shared the July financial report for School Ready and Early Childhood. Correction to the report Carry Forward to FY 16 change to FY 19 in the first row, Jul-15 date in the first column change to Jul-17. Doug N made a motion with corrections to approve the financial report, seconded by Tracy T, a vote was held, all in favor, motion carries.	
Preschool Scholarship Review	Annette K shared spreadsheets showing scholarships with the current criteria under 200% of poverty \$150.00 limit, another sheet showing the addition of below 300% of poverty at \$75.00, and another sheet showing the addition of including SWVPP/wrap around, below 300% at \$75.00 and 200% and under \$150.00 limit. Discussion was held including: wrap around allows parents to stay at work, keep children in safe environments, preschool transportation cost mid-day, SWVPP can charge fee if exceeds funds from the state. Funds could be moved into other funded programs. Jackie D asked what the percentage was of children attending preschool and those on scholarship. Annette K responded that is not something that has been tracked. Dave M made a motion to add wrap SWPP/wraparound, 300% of poverty at \$75.00 and 200% of poverty at \$150.00, seconded by Jane P L, a vote was held, all in favor, motion carries.	
Child Care Resource &Referral (CCR&R) Budget Request	Follow up to request from June 28 th meeting request to move funds from Quality Improvement Program (QIP) and Professional Development (PD) in the Child Care Consultant position, board had requested revised budgets showing each scenario. Annette K shared two separate budgets for the Child Care Resource & Referral (CCR&R) contract. One showed budget with reductions to the Child Care Consultant, PD and QIP. The other showed the elimination of the PD and QIP. Rhonda R what steps are in place for provider development? CCR&R will be hosting a conference in Manson to serve the BVCS	

	<p>ECI area and the Building Families ECI area. Lincoln Nebraska will offer an on-line conference. CCR&R has contracted with Tom Copeland a Minnesota lawyer to provide on-line trainings, three - two hour sessions free to providers. The Board asked Linda D for input. CCR&R preference would be to eliminate the PD and QIP funding to support the Child Care Consultant feel it is best case to keep full-time consultant, not an easy decision but important to help providers. QIP is nice but with limited amount not sure worth the effort. Doug N asked about the benefits being 2/3 of the consultant salary, usually 35%. The Consultant position is a split with CCR&R. Motion by Dave M to eliminate the PD & QIP from the CCR&R budget, seconded by Tracy T, a vote was held, all in favor.</p>	
<p>Oral Health CCHH&PH</p>	<p>Follow up from question asked by Cathie Page at June meeting about the administration being high. Annette K shared the revised budget she received. The Request for Proposal limits administration fees to 8%. The Board asked Kim F (via phone) about admin cost. She said the fees are related to direct services, that is how IDPH looks at it. She stated the Admin fees in the proposal are Payroll Clerk \$549.00 Supervision \$834.00. Annette K will review with Kim, and bring back to the Board. Guidance to have Annette K look at other contracts admin cost.</p>	<p>Tabled</p>
<p>Annual Report FY 17</p>	<p>Annette K presented the Board members with the FY 17 Annual Report. She read the Assurances to the Board. In the Executive Summary the Child Care Consultant and Child Care Nurse Consultant were highlighted. In the Family STEPS DAISEY report the Edinburgh Postnatal Depression Scale (EPDS) and Ages and Stages screenings ECI does not require all the data to be entered. Family STEPS does use the EPDS scale, they make referrals when identified. Jane PL made a motion to accept the report to be submitted, seconded by Dave M, a vote was held, all in favor.</p>	<p>Motion Carries</p>
<p>Carry Forward Allocations</p>	<p>Annette K shared the report used to complete the mid-year and annual report. This report identifies the carry forward amounts from the annual report (yellow highlight). Early Childhood Admin \$34.83 and Programing \$7,416.80. School Ready General \$13,925.24 and Quality \$4,155.19. Annette K shared information reported by Shanell Wagler during a recent webinar. The budget process for the State of Iowa close of SFY 17 will be the end of this month (August). Then they will know how much money will have for expenditures over revenue. When this is known, will find out this will effect cuts in SFY 18. If it is within 50 million or less the Governor can make the decision, if over, call for a special session in September. Basically the close of SFY17 will impact SFY18. The Board tabled allocating carry forward funds.</p>	<p>Tabled</p>
<p>Review By-Laws Review</p>	<p>Annette K presented the current By-laws for review. A review was completed, public comment was in the by-laws. Motion by Tracy T, seconded by Doug N to approve the By-laws as they stand. A vote was held, all in favor. Motion Carries.</p>	<p>Motion Carries</p>
<p>Director Update</p>	<p>Iowa's Children at Home Program is housed out of Visiting Nurse services (VNS), Iowa Family Support Network. A program designed to assist families caring for a child with a disability birth – 21 years of age. To qualify have a net income of \$50,000 or less, \$700.00 cap per child annually. Last year served 63 Counties. Pamphlets were shared. Annette K will look into ordering more pamphlets.</p> <p>Parentivity.org is a virtual home visiting system, any parent in Iowa can join at no cost. Can change language on computer. Can be used for parents who do not meet requirements into programs or families unable to serve.</p>	<p>Informational</p>

	<p>Designation materials will go to State Board in September. Going back to Designation versus the Levels of Excellence. Meant to identify strengths of the local Boards. BVCS ECI will be submitting mid-year information this year for review. Reviews will happen throughout the process, midyear and annually on lowagrants.gov.</p> <p>I will be a part of the Early Childhood Iowa Governance Planning and Administration Group. The first meeting I will attend is September 20th. This group is responsible for designing and overseeing the implementation of the structures that integrate the six system components in the Stakeholders Alliance.</p> <p>I received a call from Diane Foss who serves Harrison, Shelby, and Monona Counties. She informed me that the Boyer Valley preschool will now be located in Dow City. They use to have preschools in Dunlap and Dow City but closed the Dunlap site. In the past we had an agreement that the Harrison, Shelby, Monona area would serve both of the preschool in Boyer Valley School District. BVCS ECI and CCR&R will not provide services to Boyer Valley site in Dow City.</p> <p>Core Services workgroup continues. Systems goal to develop data for future planning based on needs and advocate for funding to accomplish ECI's result areas.</p> <p>Community Planning state sub-group working on what financial information would assist in local planning efforts, and part of the Community Plan. Early Childhood Iowa is also setting up a way to collect data on their website and/or links to data.</p>	
V. Sharing	Pam B the Buena Vista Family STEPS program is full.	
VI. Adjournment	Dave M made a motion to adjourn at 11:15 am, seconded by Tracy T, a vote was held, all in favor. Next meeting September 27 th .	Motion Carries

Minutes respectfully submitted by: Annette Koster

Submittal: The minutes of the above stated meeting submitted for approval.
Approval: Based on board consensus, the minutes of the above stated meeting
Minutes hereby approved as presented or corrected.

Name Date

Name Date