



**BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING MINUTES**

Date: August 26, 2015 Time: 10:00 Am Location: Trinity Lutheran Church 612 S Dewey, Odebolt

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
I. Introductions and Call to Order	Randall Khulmann called the meeting to order at 10:00 am.	
<p>Attendees: <u>Board members present:</u> Norm Behrens, Sac County, business; Mike Bunde, Crawford, Education; Randall Kuhlmann, Elected Official Crawford; Tracy Terry, Health, Buena Vista Doug Noble, Law Enforcement, all Counties; Cathie Page, Sac, Human Services, by phone; Jane Petrick-Loux, Grandparent, Sac; Gale Randall, Early Childhood by phone, Buena Vista; Rhonda Ringgenberg Rhonda, Elected Official, Buena Vista; <u>Excused Board Members:</u> Ranell Drake, Elected Official Sac/Faith; <u>Community Members:</u> Annette Koster, BVCS ECI; Jackie Duffy, Sac County Health Services; Laura Beeck, Crawford County Home Health, Hospice & Public Health; Staci Gallup, Northwest AEA; Retta Mitchell, Child Care Resource &Referral.</p>		
II. Approval of Agenda Approval of Previous Minutes	Doug N made a motion to approve the agenda, seconded by Jane P, a vote was held, all in favor. Randall K asked if there were no addition or corrections to the minutes they stand approved as presented.	Motion carries Approved
III. Early Childhood Iowa		
<p>Financial Reports: School Ready/Early Childhood</p> <p>Annual Report</p> <p>Carry Forward allocations</p> <p>Review By-Laws</p>	<p>Annette K gave the School Ready and Early Childhood financial report for July 2015. One change to the form is the Program Director office/mileage will be separated into detailed budget report, following the Auditors codes. The amounts of the budget form show the expenditures, allocation amounts, and carry forward/remaining funds. Jayne P made a motion to approve the budget, seconded by Mike B, a vote was held, all in favor.</p> <p>Annette K presented the FY 15 Annual Report to the 3-County Board. The Executive Summary gives an overview of the Early Childhood Iowa Area, a quote for investing in early childhood, financial information for programs and categories, along with Outcomes each funded program achieved. Review of the Board Matrix. Ranell Drake is involved in the faith community will serve as the faith member until a Crawford County faith member is found. Staci Goslar may be interested in joining the board as the faith member. Community Plan Update, report on the update of the indicators in the Community Plan. Program reports are submitted using Iowa Grants. Copies of the programs were provided, highlighted and discussed. Early Childhood and School Ready financial statements were reviewed and compared with the worksheet used to track payments throughout the year. Interest was added to the financial statements, showing the same balance as the worksheet. Annette K also reported the Expenditure Report from the auditor following adjustments for accrual, came to the same amount, expenditures for year in EC 97,948.36 & SR 495,828.14 = \$593,776.50. Discussion on ways the Annual Report is or can be used. Annette K will meet with Sue Lloyd Buena Vista County Auditor on Friday or Monday and request one or more Board members to attend. Rhonda R volunteered. Motion by Rhonda R seconded by Mike B to accept the Annual Report. A vote was held, all in favor.</p> <p>A workgroup of Rhonda R and Jane P will meet to look over possible used of carry forward funds.</p> <p>The Board reviewed the By-Laws sent out previous to the meeting. No additions were recommended. Rhonda R made a motion to approve By-Laws as they stand, seconded by Tracy T, a vote was held, Gale R not present during vote, all in favor.</p>	<p>Motion Carries</p> <p>Motion Carries</p> <p>Tabled</p> <p>Motion Carries</p>

Director Update	Annette K provided an update on the Child Development Block Grant (CCDBG Reauthorization) meeting she attended in Denison. The Department of Human Services (DHS) is writing a State Plan due March 1 st , 2016. CCDBG will have changes to Child Care Subsidy. During the meeting able to learn about possible changes including implementing a 12 month eligibility for families, second and third shift care, requirements to be a child care provider who can provide care and receive a subsidy. DHS is looking to gather input to include in the State Plan.	Informational
Sharing	Discussion on the Tyson Processing Plant closing in Denison.	
V. Adjournment	Tracy T made a motion to adjourn, seconded by Jane P, a vote was held, all in favor. Meeting adjourned at 11:00 am.	

Minutes respectfully submitted by: Annette Koster

Submittal: The minutes of the above stated meeting submitted for approval.

Name

Date

Approval: Based on board consensus, the minutes of the above stated meeting
 Minutes hereby approved as presented or corrected.
