



BVCS EARLY CHILDHOOD IOWA  
 3 –COUNTY BOARD MEETING MINUTES  
 January 29, 2020 Trinity Lutheran Church 612 S Dewey, Odebolt

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
I. Introductions and Call to Order	Mike Bunde called the meeting to order at 11:40 am, introductions were made.	
Attendees: Mike Bunde, Education, Crawford County; Dave Muhlbauer, Business, Crawford; Mollie Scott, Human Services, Sac; Ranell Drake, Elected Official, Sac; Amanda Collins, Law Enforcement (phone); Jane Petrick Loux, Grandparent, Sac (phone); Tracy Terry, Health, Buena Vista; Rhonda Ringgenberg, Elected Official, (phone); Annette Koster, BVCS Early Childhood Iowa, Program Director. Absent: Rev. David Viggers, Faith, Sac; Others Present: none		Quorum met
II. Public Comment:	No public comments	
III. Approval of Agenda	Dave M made a motion to approve the agenda as presented. Seconded by Ranell D, a vote was held, all in favor.	Motion Carries
Approval of Previous Minutes	Ranell D made a motion to approve the minutes as presented. Seconded by Tracy T, a vote was held, all in favor.	Motion Carries
IV. Early Childhood Iowa		
Monthly Financial Report	Annette K shared during preparation for the mid-year report she noticed an error in the carry forward funding. When preparing the FY 20 budget, estimated carry forward funding was included in the budget amounts. Following the Annual Report when carry forward amounts were finalized, she forgot to reduce the amounts used in the FY 20 budget preparation from the monthly financial report. The difference in funding did not cause a deficit. Annette K brought this discovery to Mike B, Board Chair and Mollie S, Financial Officer when she noticed the error. Revised allocation amounts have been sent to the Buena Vista County Auditor office. Documentation was not available to provide the Board with specific dollar amounts. The Board tabled the monthly budget report.	Table
Continuous Renewal for Contracts/RFP	Annette K brought to the Board the option to enter into a continuous renewal for current contracts into Fiscal Year 21. Due to personal issues this year, preparing the Request for Proposal documents have not been prepared, but could be done. Mollie S asked about current contract language and the date the contract expires. Dave M asked about making an amendment to extend the contracts. Dave M made a motion to approve the amendment to extend current contracts. No further discussion was held. Tracy T seconded the motion. A vote was held related to the motion, all in favor, motion carries.	Motion Carries
Second Quarter Reports	Annette K provided a Power Point presentation including data and information on Family STEPS,	Site Review,

<p>Board Membership</p> <p>Community Plan Review</p> <p>Program Director Update</p>	<p>Preschool Scholarships, Child Care Nurse Consultant, Oral Health, and Business Investment Program. Annette K will follow up with Calhoun County Public Health CCNC about the cost per visit during a site review.</p> <p>Still in need of a business representative. Stephanie King, Early Childhood, Sac, resigned from board, also in need of an early childhood member. Board membership should be from Buena Vista or Crawford County, preferably a male to meet gender balance. Bring up at County Collation meetings. If you have a name inform them about the board and provide name and contact information to Annette K.</p> <p>Board members reviewed the plan in preparation for the Designation. The current community plan is from 2019 to 2021. Update for plan will start in FY 21.</p> <p>Working with Iowa Women’s Foundation in Storm Lake. The committee has prepared a Power Point presentation and will work of presenting to business and community to develop a child care steering committee to move the work forward.</p>	<p>follow up.</p> <p>Recruitment</p> <p>Informational</p> <p>Informational</p>
<p>V. Sharing</p>	<p>No sharing</p>	
<p>VI. Adjournment</p>	<p>Consensus to adjourn the meeting 12:40 pm. Next meeting is set for February 29<sup>th</sup>, 2020.</p>	

Minutes respectfully submitted by: Annette Koster

Submittal: The minutes of the above stated meeting submitted for approval.

Approval: Based on board consensus, the minutes of the above stated meeting

Minutes hereby approved as presented or corrected.

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Name

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Date

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Name

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Date