

BVCS EARLY CHILDHOOD IOWA  
3 –COUNTY BOARD MEETING MINUTES



October 28, 2020 Origination site Zoom Meeting due to COVID-19, social restrictions.

A partner in the Early Childhood  
Iowa Statewide Initiative

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
I. Introductions and Call to Order:	Mike Bunde called the meeting to order at 10:01 – Introductions were made six voting members present. Quorum met.	
	Board Members in attendance: Jane Petrick Loux, Grandparent Sac County; Chris Cleveland, Education, Buena Vista County; Ranell Drake, County Supervisor, Sac County; Amanda Collins, JV Court System; Mike Bunde, Early Childhood, Crawford County; Rhonda Ringgenber, County Supervisor, Buena Vista County; Dave Muhlbauer, Business, Crawford County joined during meeting. Board Members absent: Mollie Scott, Tracy Terry, David Viggers. Community members present: Wendy Love, Child Care Nurse Consultant, Crawford County; Bailey Hill, Child Care Consultant, serving Buena Vista, Crawford, & Sac Counties.	
II. Public Comment:	No public comment	
III. Approval of Agenda	Ranell D. made a motion to approve the agenda, seconded by Jane P.L. a vote was held all in favor.	Motion Carries
Approval of Minutes	Rhonda R. made a motion to approve the minutes, seconded by Jane P.L. a vote was held all in favor.	Motion Carries
IV. Early Childhood Iowa		
Financial Report	Annette K presented the September financial report. She shared that she talked with Dave M. board chair about purchasing a computer. It was noticed a bad hard drive during maintenance. No opposition to move unallocated funds to purchase the computer.	Conclusion
FY 20 Annual Report	Annette K provided the board with the BVCS ECI FY 20 Annual Report review completed by Tami Foley.	Informational
Early Childhood Iowa Association	Representative from the Board will be the Program Director, Annette Koster. Annette K shared the Legislative Priorities discussion was held; board commented distinct ideas identified with where to go, with good priorities listed. Association for Early Childhood Iowa Area Boards – Annual Report was shared from last year. Board members commented they read some progress was made even with the restrictions from COVID. Annual Meeting October 29 1:00 to 3:00 pm if you are able please feel free to participate.	Conclusion
Family Support Update	Updated Guidelines for Virtual and Adapted In-Person Services was shared with the Board. Annette K has a meeting scheduled on Friday to review with the Family STEPS program. Develop a procedure to provide a case number if the program is visiting families to the local ECI Director and the Director will report to the local board and state ECI. Have protections in place.	Informational
First Quarter Reports	Annette K shared a Power Point presentation highlighting items in the first quarter reports from contractors: Family STEPS, Preschool Scholarship, Oral Health, Child Care Nurse Consultant, Business Investment Program, Child Care Provider Development.	Informational

Program Director Update	<p>Family STEPS staff have all passed the Family Support Certification exam. In the event of a change in staff ECI requires all family support staff working with families to pass certification, the cost is \$150.00. Staff have a year to pass the novice family support credential. Pre-assessments will be available, institute modules are available to help prepare for the exam. Results are by domain. When they pass receive a national certificate. Supervisor exam in the future, a way out.</p> <p>Family STEPS able to submit request from the Phones for Families Expansion program to help with virtual visits.</p> <p>Child Care Resource &amp; Referral rolling out Child Care Ready training. Providers who are interested in opening a registered child care development home or work in a center. Complete the process will help get going to avoid being overwhelmed in the process. Starting virtually in October and November.</p> <p>Coalition meetings held in October presentation about Family First Centered Services was presented, in addition to agency sharing.</p> <p>Early Childhood Iowa (ECI) Stakeholders Alliance Component Groups:</p> <ul style="list-style-type: none"> <li>• Public Engagement has marketing kit available on the ECI website.</li> <li>• Governance has ECI Systems Power Pont available and Equity Guiding Principles.</li> <li>• i2d2 new data collection system (Iowa State University) started with the ECI statewide needs assessment. <a href="https://earlychildhood.iowa.gov/sites/default/files/documents/2020/09/eci_ids_project_update_september2020.pdf">https://earlychildhood.iowa.gov/sites/default/files/documents/2020/09/eci_ids_project_update_september2020.pdf</a></li> </ul> <p>Discussion with Ready Set Grow and Child Care Resource &amp; Referral on child care center in Storm Lake.</p>	Informational
V. Sharing	<p>Concern was stated about the guidance for family support with the number of COVID cases on the rise. The guidance allows for local control. Afraid pull funds, would like a definite response, do not want consequences for not following guidance in the future. Guidance without mandate – would like in writing – take off the “hook”. Annette K will contact Shanell Wagler.</p>	
VI. Adjournment	<p>The next meeting was scheduled for Wednesday November 25<sup>th</sup> the day before Thanksgiving. It was decided to not have the November meeting. Next meeting will be January 27<sup>th</sup>, 2021, unless something arises that calls for attention. Ranell D made a motion to adjourn, seconded by Jane P.L. a vote was held, all in favor.</p>	

Minutes respectfully submitted by: Annette Koster

Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.

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Name

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Date