

BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING AGENDA
April 28, 2021 - Zoom Meeting COVID-19



A partner in the Early Childhood
Iowa Statewide Initiative

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION																
I. Introductions and Call to Order:	Mike Bunde Called the meeting to order at 10:02 am																	
	Board Members Present: <u>Mollie Scott</u> , Dect/CPPC; <u>Chris Cleveland</u> , Iowa Central Community College; <u>Rev. David Viggers</u> Trinity Lutheran Church; <u>Mike Bunde</u> , Retired; <u>Rhonda Ringgenberg</u> , Buena Vista County Supervisor; <u>Edgar Ramirez</u> , Iowa Workforce; <u>Tracy Terry</u> , Buena Vista Regional Medical Center; <u>Jean Heiden</u> , Crawford County Supervisor, <u>Annette Koster</u> , BVCS Early Childhood Iowa. Quorum Met Board Members Absent: <u>Ranell Drake</u> , Sac County Supervisor; <u>Amanda Collins</u> , Law Enforcement; Others Present: Bailey Hill, Child Care Resource & Referral; Janet Gritten, Family STEPS; Kim Fineran, Crawford County Home Health, Hospice & Public Health; Julie Sather, Buena Vista Public Health & Home Care; Kelly Smith-Larson, Webster County Health Services;																	
II. Public Comment:	No public comment																	
III. Approval of Agenda	Chris C made a motion to approve the agenda, seconded by Tracy T, a roll call vote was held.																	
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Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes											
Approval of Minutes	A motion was made by Chris C to approve the minutes, seconded by Edgar R a roll call vote was held, all in favor.																	
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IV. Early Childhood Iowa																		
Financial Report	Annette Koster presented the January – March budget for review. Mollie S made a motion to approve the financial report as presented. A roll call vote was held.																	
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	Annette K has been in contact with contractors about possible carry forward funds related to COVID-19 and or family leave. Discussion was held about estimated carry forward funds. Will have more information in May. Annette Koster made the following recommendation to purchase items related to emergency preparedness, children’s books, Ages & Stages manuals and bags. Jean H made a motion to if in May funds need to be spent to be under the 20% carry forward requirement to spend on items that will support children, including the items listed. A roll call vote was held.																	
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Request for Budget Revision	Webster County Health Department, Child Care Nurse Consultant submitted an amendment to the budget that exceeded 10% of the budget. History was shared in relation to this contract changing agencies in the year, concerns about salaries and services, discussion was held. Mollie S made a motion to approve the budget revision, seconded by Jean H. A roll call vote was held.																	
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Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes											
New Board Member	Annette K requested assistance from the board members in recruitment of a Sac County resident to serve																	
		Assistance																

Community Plan Update	<p>as the grandparent or parent board member. She has done some “cold calling” without success. If you know of someone please ask, give them some information about the programs and ask if you can have Annette K give them a call.</p> <p>The updated Community Plan was shared and discussed. Annette K shared during a recent update a revised Tool NN was shared, may need to work a community action plan to be added to the Community Plan. Annette K will work with the Decat/CPPC Coordinators at Community Coalitions, if it is determined this is needed. Typos in the document need to be fixed. Chris C made a motion to approve the plan as presented with identified corrections, seconded by Jean H, a roll call vote was held.</p>																																	
Board Strategic Plan	<table border="1" data-bbox="474 367 1675 422"> <tr> <td>Mike B Chair</td> <td>Rhonda R</td> <td>Mollie S</td> <td>Tracy T</td> <td>Rev David V</td> <td>Chris C</td> <td>Edgar R</td> <td>Jean H</td> </tr> <tr> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> </tr> </table> <p>The updated Board Strategic Plan was shared, which is an extension of the Community Plan. Jean H made a motion to approve the Board Strategic Plan with identified typos corrected, seconded by Tracy T, a roll call vote was held, all in favor.</p> <table border="1" data-bbox="474 522 1675 578"> <tr> <td>Mike B Chair</td> <td>Rhonda R</td> <td>Mollie S</td> <td>Tracy T</td> <td>Rev David V</td> <td>Chris C</td> <td>Edgar R</td> <td>Jean H</td> </tr> <tr> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> </tr> </table>	Mike B Chair	Rhonda R	Mollie S	Tracy T	Rev David V	Chris C	Edgar R	Jean H	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Mike B Chair	Rhonda R	Mollie S	Tracy T	Rev David V	Chris C	Edgar R	Jean H	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion Carries
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Request for Proposal (RFP) Executive Committee Family STEPS	<p>RFP submissions were discussed. Annette K showed the results of the scoring of the RFP’s. Chris C made a motion to approve the program services who have submitted an RFP but the amounts for the contracts to be determined in May. Motion seconded by David V. A roll call vote was held.</p> <ul style="list-style-type: none"> The Executive Committee (County Supervisors and Board Chair), will meet to review dollar amounts for the programs. A date will be scheduled in May. The committee will make a recommendation to the board for final approval. <table border="1" data-bbox="474 821 1675 876"> <tr> <td>Mike B Chair</td> <td>Rhonda R</td> <td>Mollie S</td> <td>Tracy T</td> <td>Rev David V</td> <td>Chris C</td> <td>Edgar R</td> <td>Jean H</td> </tr> <tr> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> </tr> </table> <ul style="list-style-type: none"> Family STEPS structure discussion <p>Discussion over the structure of Family STEPS was held. It was determined to have a committee review the current structure of the program. Serving on the committee will be: Board Members Tracy T, and Jean H; Nurse Administrator, Kim F.; Family Support Professional Carrie Horner; invite State Early Childhood Iowa Team, and Annette K will facilitate. Look at second week in May.</p>	Mike B Chair	Rhonda R	Mollie S	Tracy T	Rev David V	Chris C	Edgar R	Jean H	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion Carries																
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Policy and Procedure	<p>Review the following: Policy ID: 1.41, 1.46, 2, A motion by David V to approve the Policy & Procedures as presented with marked changes, seconded by Mollie S, A roll call vote was held.</p> <table border="1" data-bbox="474 1146 1675 1201"> <tr> <td>Mike B Chair</td> <td>Rhonda R</td> <td>Mollie S</td> <td>Tracy T</td> <td>Rev David V</td> <td>Chris C</td> <td>Edgar R</td> <td>Jean H</td> </tr> <tr> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> </tr> </table>	Mike B Chair	Rhonda R	Mollie S	Tracy T	Rev David V	Chris C	Edgar R	Jean H	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion Carries																
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Early Childhood Iowa Family Support COVID Update	<p>Annette K shared updated information regarding vaccinations sent from Shanell Wagler, Early Childhood Iowa, Administrator. Discussion was held with no action taken to implement anything in relationship to vaccinations.</p>	Discussion																																
Program Director Update	<p>Following open meetings, if the Governor does not extend the executive order, the board will need to have a host location in May.</p>	Informational																																
V. Sharing	<p>Chris C contact with Terra Encantada Board meeting last week exploring the possibility of building/expanding in Storm Lake. He has not heard back from them after many attempts.</p>																																	

	Bailey Hill yesterday Governor Reynolds and Department of Human Services released funding opportunities \$750,000 for improving and investing in child care, stipulations for centers and homes were outlined including start up, increase slots, expansion
VI. Adjournment	Vote held to adjourn, all in favor.
Next Meeting	May 26, 2021

Minutes respectfully submitted by Annette Koster

Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.

Date Approved: 5/26/2021