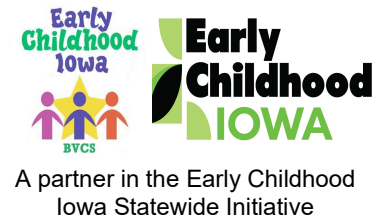


BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING AGENDA
May 26, 2021 - Zoom Meeting COVID-19



TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION																
I. Introductions and Call to Order:	Mike Bunde Called the meeting to order at 10:01 am																	
	Board Members Present: <u>Chris Cleveland</u> , Iowa Central Community College; <u>Rev. David Viggers</u> Trinity Lutheran Church; <u>Mike Bunde</u> , Retired; <u>Rhonda Ringgenberg</u> , Buena Vista County Supervisor; <u>Tracy Terry</u> , Buena Vista Regional Medical Center; <u>Jean Heiden</u> , Crawford County Supervisor, <u>Mollie Scott</u> , Dect/CPPC (joined at 11:00 am); <u>Amanda Collins</u> , Law Enforcement; <u>Edgar Ramirez</u> , Iowa Workforce; (joined 10:05) <u>Annette Koster</u> , BVCS Early Childhood Iowa. Quorum Met Board Members Absent: <u>Ranell Drake</u> , Sac County Supervisor. Others Present: <u>Bailey Hill</u> , Child Care Resource & Referral; <u>Janet Gritten</u> , Family STEPS; <u>Kim Fineran</u> , Crawford County Home Health, Hospice & Public Health; <u>Kelly Smith-Larson</u> , Webster County Health Services; <u>Carrie Hornor</u> , Family STEPS Professional; <u>Cindy Partlow</u> , Webster County Health Department																	
II. Public Comment:	No public comment																	
III. Approval of Agenda	Jean H made a motion to approve the agenda, seconded by Chris C, a roll call vote was held.																	
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Mike B Chair	Rhonda R	Amanda C	Tracy T	Rev David V	Chris C	Jean H												
Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Approval of Minutes	A motion was made by Chris C to approve the minutes, seconded by Tracy T a roll call vote was held, all in favor.																	
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Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes											
IV. Early Childhood Iowa																		
Financial Report	Annette Koster presented the April budget for review. Webster County Health Department Oral Health has exceeded the dollar amount for their contract, permission to amend contract in the event the FY 21 expenditures need to be under 20%. Crawford County Home Health, Hospice & Public Health (CCHHH&PH) Family STEPS submitted a budget amendment under 10% Annette K approved the amendment. Talked with CCHHH&PH Child Care Nurse Consultant about percent remaining, expected a revised budget, but did not receive. Rev David V made a motion to approve the financial report as presented and Webster County expenditures for oral health if needed to be under 20% carry forward. seconded by Chris C A roll call vote was held.																	
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Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes											
Consent Agenda	Discussion was held on the consent agenda, decided there was not a need to have a consent agenda. Meeting length is not an issue, no action taken.																	
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Family STEPS Committee	Annette K shared a circle graph to guide the conversation from the committee meeting held on May 20th. Discussion: consider effort to be the same and consistent program, one contract, difference in pay and																	

Budget for FY 22	<p>benefits at each agency. Annette K shared in the letter of intent with RFP ideal candidate would have one supervisor. Discussion continued.</p> <p>The board recognized Kim F. for comment. RFP was jointly completed with one narrative, three separate budgets, one program, services are the same, Credentialed as one program. Cost for one supervisor would increase cost of the program.</p> <p>Discussion regarding having one supervisor for the program was held. Concern about changing supervision during a re-credential for the IA Family Support Credential. Annette K has emailed PJ West to find out if it would be a good time but has not heard back. Many thought it would not be a good idea to change during the Credential process. For now, to leave supervision in its status, have contract with each agency and revisit after the Re-Credential process.</p> <table border="1" data-bbox="468 430 1671 488"> <tr> <td>Mike B Chair</td> <td>Rhonda R</td> <td>Amanda C</td> <td>Tracy T</td> <td>Rev David V</td> <td>Chris C</td> <td>Edgar R</td> <td>Jean H</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Mike B Chair	Rhonda R	Amanda C	Tracy T	Rev David V	Chris C	Edgar R	Jean H									Action Item no motion, no action taken		
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Contractor Updates	<p>Executive Committee was scheduled to meet cancelled due to change in allocations to Early Childhood Iowa, amount could be released as soon as today. Will schedule Executive Committee meeting and a special board meeting with one agenda item.</p> <table border="1" data-bbox="468 621 1684 680"> <tr> <td>Mike B Chair</td> <td>Rhonda R</td> <td>Amanda C</td> <td>Tracy T</td> <td>Rev David V</td> <td>Chris C</td> <td>Edgar R</td> <td>Jean H</td> <td>Mollie S</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Mike B Chair	Rhonda R	Amanda C	Tracy T	Rev David V	Chris C	Edgar R	Jean H	Mollie S										Action Item no motion, no action taken
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Board Member Recruitment	<p>Annette K shared a Gallery Walk with program information included. During the Gallery Walk each contractor was asked if they wanted to present their information. Annette Koster, Preschool Scholarships; Cindy Partlow, Oral Health; Kelly Smith-Larson, Child Care Nurse Consultant, and Bailey Hill shared. A link to the drive will be sent to board members to view.</p>	Informational																		
Meetings	<p>In need of a Sac County Board Member (parent/grandparent or human services. If you know of someone, please tell them about the BVCS ECI board and provide the name to Annette K to contact.</p>	Recommendation																		
Program Director Update	<p>Open meetings executive order to expire. Options return to meeting in person with conference call option. Purchase Owllet to provide a hybrid meeting. Cost is around \$1,000. Trinity Lutheran Church has wireless internet should be able to accommodate.</p> <p>Mike B, Board Chair will receive email from Early Childhood Iowa about electronic signature for contract. See Attachment for update.</p>	Discussion Informational																		
V. Sharing	No sharing																			
VI. Adjournment	Meeting adjourned at 11:40 am by consensus																			
Next Meeting	June 30, 2021. Schedule Executive Committee and Board Meeting to approve budget before June 30 in order to have contracts ready by July 1 st .																			

Minutes respectfully submitted by Annette Koster

Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.

Date Approved: 6/11/2021