

BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING AGENDA

Wed. January 26, 2022, 10:00 AM

Origination Site: Trinity Lutheran Church (in person) – 612 S Dewey, Odebolt



A partner in the Early Childhood
Iowa Statewide Initiative

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
I. Introductions and Call to Order:	Rhonda Ringgenberg called the meeting to order at 10:00 am.	
Attendees: Board Members Present: <u>Mike Bunde</u> (virtual), Crawford County; <u>Rhonda Ringgenberg</u> (Board Chair) (virtual), Buena Vista County Supervisor; <u>Mollie Scott</u> , (virtually) Sac County, Human Services; <u>Rev. David Viggers</u> , Sac County Faith; <u>Ranell Drake</u> , (virtual) Sac County Supervisor; <u>Amanda Collins</u> , (virtual) Law Enforcement; <u>Tracy Terry</u> , (virtually) Buena Vista County, Health; <u>Jean Heiden</u> , (virtual) Crawford County Supervisor Quorum met. <u>Annette Koster</u> , BVCS Early Childhood Iowa, Program Director. Board Members Absent: <u>Edgar Revirez</u> , Crawford County, Business; <u>Ellen Buehler</u> , Sac County, Consumer; <u>Chris Cleveland</u> , Buena Vista County, Education. Public Present: Amy Trucke & <u>Cheryl Lahr</u> , Crawford County Home Health, Hospice & Public Health, Family STEPS; <u>Bailey Hill</u> , Child Care Resource & Referral, Child Care Consultant; <u>Kelly Smith-Larson</u> , Webster County Health Department, Child Care Nurse Consultant; <u>Janet Gritten</u> , Buena Vista Public Health & Home Care, Family STEPS; <u>Carrie Horner</u> , Sac County Health Services, Family STEPS.		
II. Public Comment:	No public comment	
III. Approval of Agenda	David V made a motion to approve the agenda as presented, seconded by Mike Bunde, a vote was held, no descending votes, all in favor.	Motion Carries
Approval of Minutes	A motion by Mike B to approve the minutes as presented, seconded by Ranell D, a vote was held, no descending votes, all in favor.	Motion Carries
IV. Early Childhood Iowa		
Financial Report	Annette K presented the October – December financial reports. With this being a mid-way point in the contracts she provided an overview of the remaining percentages. Mike B asked if funds were being spent in a timely manner. Annette K replied yes, Preschool Scholarships, Business Investment, Provider Development are billed for after December or when receipts are submitted. Mike B made a motion to approve the financial report, seconded by Jean H, a vote was held with no descending votes, all in favor.	Motion Carries
Mid-year financial report	Annette K shared the mid-year financial report was submitted in December on Iowa Grants.	Informational
Review of By-Laws	Board members reviewed the By-Laws. Motion by Ranell D to approve with no changes, seconded by Mollie S a vote was held with no descending votes, all in favor.	Motion Carries
Review Policy & Procedures	Policy & Procedures recommended to update the following Policy ID numbers as presented/ The Policy ID's are: 1.1.2, 1.14, 1.19, 1.21, 1.22, 2.5, 3.1, 3.9, 4.10,4.13. Motion by Mike B to accept the changes as presented, seconded by Tracy T, a vote was held with no descending votes, all in favor.	Motion Carries
Social Emotional in Child Care	A committee comprised of Mollie Scott, Monica Neuman, Jennifer Chapman, Kelley Smith-Larson, Paulette Lingle, Bailey Hill and Meredith Mickelson worked on a plan to implement social emotional strategies in child care environments. A handout was provided describing the Social Emotional plan including Sesame Street in Communities, Connections Matter and Self-Care, and Ages & Stages Social Emotional. Mollie S stated she had time to think and feels the appreciation (self-care) should be separate from the Connections Matter training. A budget was shared with for the Social Emotional plan. Mollie S made a motion to start moving forward with the Social Emotional Plan. Rhonda R asked if the	Motion Carries

<p>Family STEPS</p>	<p>projects could be implemented this year. Annette K felt it could. Kelley Smith-Larson commented it will depend on the buy in from providers. The motion was seconded by Mike B. A vote was held, with no descending votes, all in favor.</p> <p>Amy Trucke a presented on the Family STEPS program. A general community flyer about Family STEPS was shared. Family STEPS is a voluntary program. An option during and since Covid has been to offer a virtual model to the clients (families). The model worked good for some clients and is still used. In person visits are available, with client permission and following precautions. In Crawford County accessing community resources is a need for clients. Work on strengths and needs to establish goals. Examples include enrolled in Medicaid or child is school ready. Crisis situations arise such as electricity turned off, domestic violence, DHS home is not safe. STEPS uses an evidence-based curriculum but is a family centered and depends on family needs.</p> <p>The program was Credentialed in 2012, Re-credentialed in 2017, and working on Re-credential certification. In addition, each Family STEPS Professional (FSP) must obtain a Certification for Family Support to be able to continue to provide services. Currently all FSP Workers have passed the test. Longevity of workers, currently 5 FSP, the longest FSP has been providing services for 20 years. Program supervisor is provided to monitor caseload, Peer to Peer discuss each family on caseload if they are meeting goals, discuss ideas and work together for solutions. A tri-county meetings are held for compliance and additional support. Newly enrolled families meeting ECI eligibility requirements 100% of the newly enrolled meet this performance measure. Life Skill Progression track if a client is improving or maintaining (refer to second quarter reports).</p> <p>Mollie S commented on Senate File 2007 – wanting Family Support Programs to be evidence based. Encourage education to Legislators on Promising Practice program funded across the State of Iowa through Early Childhood Iowa.</p>	<p>Informational</p>
<p>Second Quarter Reports</p>	<p>An excel document was shared with the Board with monthly data and narration. A thank you card will be sent to Schmidt Pediatric Dentistry for the pro-bono work provided to children needing dental care.</p>	<p>Informational</p>
<p>Independent Audit Report</p>	<p>A copy of the Review of Independent Audit Report for the Early Childhood Iowa office was shared.</p>	<p>Informational</p>
<p>Webster County CCNC site review</p>	<p>Annette K provided an overview of the Child Care Nurse Consultant (serving Buena Vista and Sac Counties) site review visit. To the best of her ability the contract is in compliance, and she would recommend renewal.</p>	<p>Informational</p>
<p>Upcoming site visits</p>	<p>Annette K would welcome Board members to participate in any upcoming site visits. She will share the time and dates as they get scheduled.</p>	<p>Invitation</p>
<p>V. Sharing</p>	<p>No sharing</p>	
<p>VI. Adjournment</p>	<p>David V made a motion to adjourn at 11:23 am. Jean H seconded the motion, all in favor, no descending votes.</p>	
<p>The BVCS Early Childhood Iowa 3-County Board meeting was held in person and virtually for those in which travel, time off work or Covid precautions would impede on their opportunity to participate.</p>		
<p>Minutes respectfully submitted by Annette Koster Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.</p>		<p>Date Approved: 2.23.2022</p>