

BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING AGENDA

Wed. March 30, 2022 - 10:00 AM

Origination Site: Trinity Lutheran Church (in person) – 612 S Dewey, Odebolt or you may join by Zoom



TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
Virtual meeting option offered due to COVID-19 precautions, travel, and work schedules of Board Members.		
I. Introductions and Call to Order:	Rhonda Ringgenberg called the meeting to order at 10:00 am	
<p>Attendees: Board Members Present: <u>Mike Bunde</u> (virtual), Crawford County; <u>Rhonda Ringgenberg</u> (Board Chair) (virtual), Buena Vista County Supervisor; <u>Mollie Scott</u>, (in-person), Sac County, Human Services; <u>Amanda Collins</u>, (virtual) Law Enforcement; <u>Jean Heiden</u>, (virtual) Crawford County Supervisor; <u>Chris Cleveland</u>, Buena Vista County, Education (virtually); <u>Ranell Drake</u>, Sac County Supervisor. Quorum met. <u>Annette Koster</u>, BVCS Early Childhood Iowa, Program Director.</p> <p>Board Members Absent: <u>Edgar Revirez</u>, Crawford County, Business; <u>Ellen Buehler</u>, Sac County, Consumer; <u>Rev. David Viggers</u>, Sac County Faith; <u>Tracy Terry</u>, Buena Vista County, Health;</p> <p>Public Present: <u>Amy Trucke</u>, Family STEPS; <u>Kim Fineran</u>, Crawford County Home Health, Hospice & Public Health; <u>Bailey Hill</u>, Child Care Resource & Referral, Child Care Consultant; <u>Danielle Knight</u>, Rosecrance Jackson Center; <u>Julie Sather</u>, Buean Vista Public Health & Home Care; <u>Kelley Smith-Larson</u>, Webster County Health Department</p>		
II. Public Comment:	No public comment	
III. Approval of Agenda	Chris C. made a motion to approve the agenda, seconded by Ranell D., a vote was held, all in favor, no descending votes, motion carries.	Motion Carries
Approval of Minutes	Mike B. made a motion to approve the minutes, seconded by Mollie S., a vote was held, all in favor, no descending votes, motion carries.	Motion Carries
IV. Early Childhood Iowa		
February Financial Report	Annette K. reported during the Family STEPS Tri-County Meeting she had asked Buena Vista and Crawford about the current vacant positions. In the case that Family STEPS would have unspent funds the program will come up with ideas that could benefit the program. Mollie S. asked if claims are being submitted on time, the answer is yes. Mike B. asked for a summary on the Social Emotional Program as it still was at 100% unspent. Annette K. provided a summary, there has been funds spent that will show on the March report. Mike B made a motion to approve the Financial Report, seconded by Ranell D. a vote was held, all in favor, no descending votes, motion carries.	Motion Carries
Trend Data	Program Trend Data FY 17 – FY 21 was provided for review and discussion. The Board asked for the document to be re-sent. Annette K emailed the document and is currently posted on bvcsearlychildhoodiowa.org under Board Handouts.	Review and Discuss
Community Wide Indicators	Updated Community Wide Indicator data was shared with the Board for review and discussion.	Review and Discuss
Contract Monitoring	Annette K shared the Crawford County Home Health Hospice & Public Health Family STEPS Contract Monitoring report that was conducted on 2.25.2022. Board members Mike B and Chris C commented they liked format. All Contract Monitoring Reviews will be emailed.	Informational

Request for Renewals	Annette K shared the Request for Renewal forms for Fiscal Year 23. Currently funding is projected to be status quo for Early Childhood Iowa Areas, however the Legislature is still in session. No amendments were recommended for the forms. Motion by Mollie S to send renewal letter to all the current contractors with a deadline for submission due April 22 nd . Seconded by Mike B, a vote was held, no descending votes, motion carries. Annette K will send emails to contractors, Executive Committee will review proposal and budget when appropriations are released, review at the April 27 th Board meeting.	Action Motion Carries
Board Member Recruitment	Annette K. reported Tracy T and Kim F reached out to Jackie Duffy. Annette K. reached out to Danielle K. (serves Crawford County, seeking a Buena Vista member) to take the health representative that will be vacated in April. Rhoda R. will reach out to some possible candidates. Annette K. reported the Business Member in Crawford has missed three consecutive meetings, she has emailed and called to find out his intentions.	Recommendations
Program Director Update	Annette K. shared that starting July 1 st family support programs receiving the Iowa Support Credential will need to pay an annual fee. This fee is estimated to be \$1,650.00. for the Family STEPS program. Buena Vista Public Health & Home Care \$550.00, Crawford Home Health Hospice & Public Health \$550.00, and Sac County Health Services \$550.00. This is an additional fee as all Family Support programs must obtain the Iowa Family Support Credential or be part of a National Home Visitation Program such as HOPES or Parents as Teachers. Annette K. read a letter submitted from a parent in the Sac County Health Services Family STEPS program.	Informational
V. Sharing	Mollie S mentioned that April is Child Abuse Prevention Month. County Supervisors in Sac, Crawford and Buena Vista are signing proclamations. April 1 st is Wear Blue Day.	
VI. Adjournment	Chris C. made a motion to adjourn, seconded by Ranell D. a vote was held, no descending votes, motion carries.	
Next Meeting	April 27, 2022 at 10:00 am	
Minutes respectfully submitted by: Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.		Date Approved: 5.25.2022