

BVCS EARLY CHILDHOOD IOWA

3 –COUNTY BOARD MEETING MINTUES January 25 2023, | 10:00 am

Origination Site: Trinity Lutheran Church (in person) – 612 S Dewey, Odebolt or you may join by Zoom

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
Virtual meeting option offered due to COVID-19 precautions, travel, and work schedules of Board Members.		
Board Member Attendance (checked box equals in attendance):		<input checked="" type="checkbox"/> Quorum met
<input type="checkbox"/> Rhonda Ringgenberg, BV Co. Supervisor	<input checked="" type="checkbox"/> Jean Heiden, Craw Co. Supervisor	<input checked="" type="checkbox"/> Ranell Drake, Sac Co. Supervisor <input checked="" type="checkbox"/> Mollie Scott, Human Services
<input checked="" type="checkbox"/> Chris Cleveland, Education	<input checked="" type="checkbox"/> Mike Bunde, Early Education	<input type="checkbox"/> Rev. David Viggers, Faith <input checked="" type="checkbox"/> Amanda Collins, Law Enforcement
<input type="checkbox"/> Vacant, Business (Buena Vista County)	<input checked="" type="checkbox"/> Heather Aldag, Parent	<input checked="" type="checkbox"/> Melissa Drey, Mental Health <input checked="" type="checkbox"/> Annette Koster, Program Director (non-voting)
Other Attendees:	Kim Fineran, Crawford County Community Health; Amy Trucke, Crawford County Community Health; Bailey Hill, Child Care Resource & Referral; Billie Jo Clausen, NW AEA; Carrie Hornor, Sac County Health Services.	
I. Introductions and Call to Order:	The meeting was called to order by Mike B. Introductions were made. Jean H. Board Chair joined taking over chairing the meeting.	
II. Public Comment:	No public comment	
III. Approval of Agenda Approval of Minutes	A motion was made by Mollie S., seconded by Ranell D. to approve the agenda and October minutes. A vote was held, no dissenting votes, all in favor, motion carries.	Motion Carries
IV. Early Childhood Iowa		
Financial Report	Annette K. shared the financial reports for November – December. Explanation of .27 added to School Ready General Unallocated amount was identified in Annual Report Review and an error of .03 when preparing for FY 23. Mollie S. asked about the Early Childhood Provider Development and Social Emotional programs low expenditures. Annette K. explained the funds are mostly spent later in the year. The BVCS ECI Conference will be held in April to spend the Provider Development. Social Emotional participation is lower than expected, had an Ages and Stages Training last night, will be purchasing assessments for home providers. Motion by Chris C. to approve the financial report, seconded by Melissa D. A vote was held, no dissenting votes, all in favor, motion carries.	
Annual Report Review	<p>The Annual Report Review was received on 12/27/2022. Annette K. replied on 1/4/2023. Annette K. received Technical Assistance form Tami Foley on 1/6/2023.</p> <ul style="list-style-type: none"> • Recorded Heather Aldag job as Work at Life Connections. Heather provided a name change of the agency to Beyond Behavior ADA, providing Autism Services. • Continue recruitment for the Business representation from Buena Vista County. Based on gender composition, should seek a male. • Fixed excel calculation on Board Matrix. • Question related to children and families served on Scholarships, siblings. • Provided a description on how DAISEY data is shared with the board, using a 2 page excel sheet. • Sharing the FY 22 Family Support Review with the Board. Is the next agenda item, let know if want technical assistance after reviewing the report. • Over the Early Childhood 20% allowable carry-forward amount by \$402.22. • The review identified .30 in reported on the allocation received for FY 23, the allocation 	

	amount for School Ready Other Programs/Services was an even 411,194.00. This has been corrected and signed by the Fiscal Agent and Board Chair.	
Family STEPS 2022 Annual Report	The Family STEPS 2022 Annual Report provided by Janet Horras was provided to the Board for review. Discussed being below the developmental screening target, parenting alone, and the data entry problems explained by Buena Vista County last year.	Informational
Mid-Year Financial Report	The mid-year financial report was submitted using Iowa Grants on January 13, 2023. School Ready funds received in FY 23 equal \$243,498.48 64% of those funds have been expended. Early Childhood funds received in FY 23 equals 58,476.58 46% of those funds have been expended.	Informational
Site Reviews	<p>Overviews of the following site reviews were shared and discusses with the Board.</p> <ul style="list-style-type: none"> • Family STEPS, Buena Vista Public Health & Home Care • Family STEPS, Crawford County Community Health • Oral Health, Crawford County Community Health • Child Care Nurse Consultant, Crawford County Community Health 	Informational Questions/Comments
Policy & Procedure	The Board decided review different section of the policy/procedures provided each month for review. Have the whole Board involved versus a committee.	Decision
Program Director Update	<ul style="list-style-type: none"> • The City of Storm Lake intends to apply for a Child Market Survey. • Shanell Wagler, State Early Childhood Iowa Director will be retiring at the end of the month. • Legislative budget has Early Childhood Iowa funding coming out of Health and Human Services (HHS) instead of both HHS and Department of Education. Annette K. will reach out the Association for additional information to educate Legislators. • Working in collaboration with New Opportunities to set up a method to keep the County Coalition contacts up to date. 	Informational
V. Sharing	Heather A. shared about a program in Crawford County <i>Project Lifesaver</i> , is for people at risk of wandering. It is run completely by fundraising. Get word out. The program is free. Individuals wearing bracelet to find if they wander off. Sheriff Department owns and runs – contact Sheriff Department usually Suzy. Heather will talk to the family and enter information.	
VI. Adjournment	Motion by Ranell D. seconded by Chris C. to adjourn the meeting, Motion carries.	
Next Meeting	2/22/2023	
Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.		Date Approved: