

BVCS EARLY CHILDHOOD IOWA

3 –COUNTY BOARD MEETING MINTUES March 29, 2023 at 10:00 am

Origination Site: Trinity Lutheran Church (in person) – 612 S Dewey, with Zoom option



A partner in the Early Childhood Iowa

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
Virtual meeting option offered due to COVID-19 precautions, travel, and work schedules of Board Members.		
I. Introductions and Call to Order: Mike Bunde called the meeting to order at 10:15 am.		
Board Member Attendance (checked box equals in attendance):		<input checked="" type="checkbox"/> Quorum met
<input checked="" type="checkbox"/> Rhonda Ringgenberg, BV Co. Supervisor	<input type="checkbox"/> Jean Heiden, Craw Co. Supervisor	<input checked="" type="checkbox"/> Ranell Drake, Sac Co. Supervisor
<input checked="" type="checkbox"/> Chris Cleveland, Education	<input checked="" type="checkbox"/> Mike Bunde, Early Education	<input type="checkbox"/> Rev. David Viggers, Faith
<input type="checkbox"/> Vacant, Business (Buena Vista County)	<input type="checkbox"/> Heather Aldag, Parent	<input type="checkbox"/> Melissa Drey, Health (Mental)
Other Attendees: Amy Trucke, Bailey Hill		
II. Public Comment:		No public comment
III. Approval of Agenda	Addition to the Agenda; Amend the CCNC budget line item for the purpose of offering mini grant/s. Ranell D. made a motion to approve the agenda with the addition, seconded by Mollie S. A vote was called, all in favor, no dissenting votes, motion carries.	Motion carries.
Approval of Minutes	Chris C. made a motion to approve the 2.22.23 minutes, seconded by Ranell D. A vote was called, all in favor, no dissenting votes, motion carries.	Motion carries.
IV. Early Childhood Iowa		
Financial Report & CCNC Budget Line Item	Annette K. shared the February financial report. Discussed Provider Development, Business Investment programs spend funds in the 3 rd and/or 4 th quarters. Child Care Nurse Consultant potential unspent funds around \$13,000. This was due to the Community Service Area at the start of the year in which Crawford was servicing two areas. Possible mini grants for playground and or room renovation Annette K. will discuss this and other possible options with Monica Neuman and Jennifer Chapman with Crawford County Health Department. Discussed the Social Emotional program with Jennifer Chapman, Child Care Nurse Consultant there are not many child care providers participating this year. Will attend the BVCS Conference with forms for anyone from Buena Vista, Crawford, Sac to apply that day for training time reimbursement. Rewards for completion amounts may be increased. Motion by Chris C. to approve the financials, seconded by Ranell D. A vote was called, all in favor, no dissenting votes, motion carries.	Motion carries
Mid-Year Financials	Discussed with financial report. Email received from Amanda Winslow to review mid-year financial report for Early Childhood Funds 46%.	Discussion
Policy & Procedure	Policy ID: 1.1.3 changes to remove Treasurer accepted. Change language; One board member from each county will be elected to a officer position. Strike and change to: Will stive to have one board member from each county elected to an officer position. Rhonda R. made a motion to approve the changes, seconded by Ranell D. A vote was called, all in favor, no dissenting votes, motion carries.	Motion Carries

Policy & Procedure	Review Policy ID numbers 1.15 – 1.1.10. Community input on the board’s performance needs to be gathered. No changes were suggested for these policies.	Evaluation
Community Wide Indicators	Annette K provided the board with BVCS Early Childhood Iowa’s Local indicators with trend line data and Early Childhood Iowa State indicators from Iowa’s Integrated Data System i2d2 with trend line data. Discussion was held to have BVCS Early Childhood Iowa keep the current local Community Wide Indicators however change the data definitions to match the Statewide Indicators in the Data Dictionary. Rhonda R. made a motion to stay with the current BVCS Early Childhood Iowa Indicators following the Statewide definitions, seconded by Mollie S. A vote was called, all in favor, no dissenting votes, motion carries.	Motion Carries
Request for Renewals	Review any changes to programs – tentative FY24 budget based on draft allocations. Family STEPS, Preschool Scholarships, Preschool Oral Health, Child Care Nurse Consultant, Professional Development & Business Investment Program, Social Emotional Program. Focus of the discussion was on the School Ready (SR) Budget. Priorities home visitation, scholarships, and dental with School Ready funds. SR funding is short for programs to receive their request. Discussion was held. Board directed Annette K. to send a letter to program requesting SR funds to submit revised budgets with the minimal to function and still do the job. Schedule an Executive Committee to review and bring a recommendation to the April Board meeting. Motion by Mollie S. to table the discussion, seconded by Chris C. A vote was called, all in favor, no dissenting votes, motion carries.	Agenda item tabled.
Community Plan	The BVCS Early Childhood Iowa Community Plan 2022-2024 revision will start in Fiscal Year 24. The process for updating the BVCS ECI Community plan was discussed. Process will include collecting data, surveys, and focus groups. Utilizing the i2d2 data and changing the template. New this time will be describing how services align with the ECI State Boards strategic plan (Tool NN).	Discussion
Board Member Application	Annette K read the application from Denise Graettinger. Rannell D. made a motion to approve Denise as a BVCS ECI 3-County Board member, seconded by Chris C. A vote was called, all in favor, no dissenting votes, motion carries.	Motion Carries
Resignation	Chris Cleveland submitted his letter of resignation. Rhonda R. made a motion to accept Chris C.’s resignation, seconded by Mollie S. A vote was called, all in favor, no dissenting votes, motion carries.	Motion Carries
Program Director Update	Annette K. shared a program update, items addressed included information about Family First, Iowa Communities Pool insurance submission, Early Childhood Iowa Stakeholders Alliance, Building Child Care Solutions in Storm Lake, Family STEPS Credential, Association for Area Boards and Advocates, new Child Care Compliance Unit.	Informational
V. Sharing	April is Child Abuse Prevention month. March 31 is wear blue day. Proclamation signed at Supervisors meetings.	
VI. Adjournment	Ranell D. motioned to adjourn the meeting, seconded by Chris C. a vote was held, all in favor.	
Next Meeting	April 26, 2023	
Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.		Date Approved: 4.26.2023