

BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING MINTUES Oct. 25, 2023, at 10:00 am

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
<p>Origination Site: 3Trinity Lutheran Church, Odebolt, IA, with Zoom option. Virtual meeting option offered due to travel, and work schedules of Board Members.</p>		
<p>I. Introductions and Call to Order: Mike Bunde called meeting to order at 10:01 am</p>		
<p>Board Member Attendance (checked box equals in attendance):</p>		
<input checked="" type="checkbox"/> Rhonda Ringgenberg, BV Co. Supervisor	<input checked="" type="checkbox"/> Jean Heiden, Craw Co. Supervisor	<input checked="" type="checkbox"/> Quorum met
<input checked="" type="checkbox"/> Dee Graettinger, Early Care	<input checked="" type="checkbox"/> Mike Bunde, Education	<input checked="" type="checkbox"/> Ranell Drake, Sac Co. Supervisor
<input type="checkbox"/> Vacant, Business (Buena Vista or Sac)	<input type="checkbox"/> Heather Aldag, Parent	<input type="checkbox"/> Rev. David Viggers, Faith
		<input checked="" type="checkbox"/> Quorum not met
		<input checked="" type="checkbox"/> Mollie Scott, Human Services
		<input checked="" type="checkbox"/> Natalie Miller, Law Enforcement
		<input checked="" type="checkbox"/> Annette Koster, Program Director, non-voting
Other Attendees:	<p>Bailey Piihl, Sac County Public Health; Julie Sather, Buean Vista Public Health & Home Care; Jennifer Chapman, Monica Neuman, Amy Trucke, Kim Fineran, Crawford County Community Health; Shawna Kalous, Plains Area Mental Health.</p>	
II. Public Comment:	<p>No public comment.</p>	
III. Approval of Agenda	<p>Dee G. made a motion to approve the agenda, seconded by Jean H. a vote was held, all in favor.</p>	
Approval of Minutes	<p>Motion by Mollie S, to approve the minutes, seconded by Rhanda R. 2nd, a vote was held, all in favor.</p>	
IV. Early Childhood Iowa		
Financial Report September 23	<p>Motion by Jean H. seconded by Dee G. a vote was held, all in favor.</p>	
Funding	<p>A committee met on October 12th with Mollie S. and Rhonda R. in attendance. Mollie and Rhonda concluded they do not have a good recommendation for the Board. Information shared from questions asked to Family STEPS. Anticipated unexpended funds in Buena Vista \$4,000.00 Crawford \$9,300.00 however depends on when staff would be hired and the discipline and that is hired. With out having positions filled will not be able to meet goals in the current contracts. Based on current staffing situation the Board trust the Family STEPS program to do the best they can with the resources they have to serve families and realizes the deliverables in the contract will not be met. Discussion on the current Health and Human Services Alignment and what that may mean for Early Childhood in the future. Annette K. shared all budgets that were submitted with Request for Renewal were “barebone” budgets. Current budget was reviewed. A motion was made by Mollie S. to table the discussion until the next board meeting, seconded by Ranell D. a vote was held, all in favor.</p>	
Policy and Procedure Review	<p>Policies 1.40 – 1.46 were reviewed, no changes were recommended.</p>	
First Quarter Reports	<p>Reports for Sac County Public Health, Family STEPS; Buena Vista Public Health & Home Care, Family STEPS; Crawford County Community Health: Family STEPS, Oral Health, and Child Care Nurse Consultant; Mid-Sioux Opportunity (CCR&R) Business Investment and Provider Development were provided to the Board. The reports are related to items in the Contracts for each program. The Preschool Scholarship report will be sent out with the minutes.</p>	
Health and Human Services Service Delivery Assessment (HHS Alignment)	<p>Brief overview was presented about the process during the Funding discussion. A report should be released at the end of the month. Working with UDMO to host a meeting on Dec. 13 from 9:00 – 10:30 in Spencer will send the Save the Date to Board members. Inviting agencies mentioned in the HHS System Alignment and Legislators.</p>	
Program Director Update	<p>Annette K. reported the Family STEPS review was held on October 19, 2023. Positive comments were made by the reviewers in the closing/exit portion. A report will be sent to Family STEPS in the next couple weeks. They will have 90 days after the report to address any items out of adherence, make revisions/addendums. Positive statements were made during the client interview section.</p>	
<p>Coalition meetings were held in each County this month. Asked top three needs in the county for children – youth –</p>		

Board Member Recruitment	adults to start the conversation for updating the Community Plan 2025-2027. The current Community Plan 2022-2024 was submitted for the upcoming Designation review. If you know of someone from Buena Vista or Sac County for Health and Business please talk to them, send their name, phone, and email to Annette K. Mollie S. provided Annette K. with a name and phone number for a possible health representative.	
V. Sharing	No sharing	
VI. Adjournment	Jean H. made a motion to adjourn seconded by Jean H. Meeting adjourned at 11:00 am	
Next Meeting	Will not meet in November. Next meeting will be held on December 20, 2023.	
Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.	Date Approved:	1/3/2023

School Ready Allocation	Allowable carryover based on allocation	Carried over from FY 23 unallocated	Anticipated unexpended funds	Carryover + anticipated unexpended funds	Allowable carryover minus anticipated unexpended
\$477,494.00	\$95,498.80	\$76,503.50	13,300.00	\$89,803.50	\$5,694.8
Early Childhood Allocation					
\$114,514.00	\$ 22,902.80	\$15,704.00			