

**BVCS EARLY CHILDHOOD IOWA**  
**3 –COUNTY BOARD MEETING MINTUES Jan 31, 2024, at 10:00 am**  
 Origination Site: Trinity Lutheran Church, Odebolt, IA, with Zoom option



TOPIC		DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION				ACTION	
Virtual meeting option offered due to travel, work schedules, and health precautions of Board Members.							
I. Introductions and Call to Order:		Mike B called meeting to order at 10:09 am					
Board Member Attendance (checked box equals in attendance):			<input checked="" type="checkbox"/>	Quorum met	<input type="checkbox"/>	Quorum not met	
<input type="checkbox"/>	Rhonda Ringgenberg, BV Co. Supervisor	<input checked="" type="checkbox"/>	Jean Heiden, Craw Co. Supervisor	<input checked="" type="checkbox"/>	Ranell Drake, Sac Co. Supervisor	<input checked="" type="checkbox"/>	Mollie Scott, Human Services
<input checked="" type="checkbox"/>	Dee Graettinger, Early Care	<input checked="" type="checkbox"/>	Mike Bunde, Education	<input checked="" type="checkbox"/>	Rev. David Viggers, Faith	<input checked="" type="checkbox"/>	Natalie Miller, Law Enforcement
<input type="checkbox"/>	Vacant, Business (Buena Vista or Sac)	<input checked="" type="checkbox"/>	Heather Aldag, Parent	<input type="checkbox"/>	Vacant, Health (Mental) (Buena Vista or Sac)	<input checked="" type="checkbox"/>	Annette Koster, Program Director, non-voting
Other Attendees:	Lisa Bringle, Rolling Hills Region; Carrie Hornor, Sac County Public Health; Cassie Crum, Julie Sather, Buena Vista Public Health & Home Care; Lynn Nulle, Lynn Nulle, Amy Trucke, Kim Fineran, Crawford County Community Health; Baily Hill, Child Care Resource & Referral; Amanda Winslow, Early Childhood Iowa; Travis Gabeler, Wellpoint of Iowa; Carolyn Bishop.						
II. Public Comment:	<p>Julie S. provided met with Annette K. on Monday 1.29.24 and mid-week with Rhonda R. to share thoughts and concerns about evidence-base. Thoughts after discussing with Kim F. totally support moving forward to an evidence-based model and having one supervisor for the program. Concern with the timeline and which model as there are various models available. Currently Healthy Families America (HFA) like, looking at Parents as Teachers (PAT) criteria would like time to compare and decide the best way to move forward. Affiliation and/or supervisor alone or together with another affiliate. Review other options to make an informed decision.</p> <p>Travis G. quick announcement, Medicaid renewal is March-April. Forms are 12 pages, willing to help anyone fill out., meet with walk-ins turn completed forms into Health &amp; Human Services. Willing to meet and have discussions Travis.Gabeler@anthem.com.</p>						
III. Approval of Agenda	The agenda was presented to the Board. Ranell D. made a motion to approve, seconded by Mollie S. A vote was held, all in favor, no dissenting votes.					Motion Carries	
Approval of Minutes	The January 3, 2024, minutes were presented. Mollie S. made a motion to approve, seconded by Jean H. A vote was held, all in favor, no dissenting votes.					Motion Carries	
IV. Early Childhood Iowa							
Financial Oct. Nov. Dec.	<p>Annette K. presented the October, November, and December financial documents. Mollie S. pointed out concerns for funds remaining for the Buena Vista STEPS program at 82% in School Ready. Annette K. This will be addressed later in the agenda, School Ready Funds.</p> <p>Annette K. shared other programs with a high percentage of funds remaining Preschool Scholarship, Business Investment, First Children Finance and Provider Development that these programs funds are spent in the last half or last quarter of the year.</p> <p>Motion by Ranell D. seconded by Dee G. A vote was held, all in favor, no dissenting votes.</p>					Motion Carries	
Parents as Teachers	<p>Amanda W. presented an overview of Parents as Teachers (PAT) an evidence-based model. Wide range of eligibility, serve prenatal – age five years, includes a curriculum that the family support program follows. PAT is most followed across the state. The state is moving toward evidence-based promoting parent education and self-sufficiency. DAISEY and a supplemental data base (Penelope) provide overall case management efficiency and submit reports. DAISEY is used by Early Childhood Iowa to collect data; the two systems do not “communicate”. Supervisors for PAT Bachelors and/or master’s in social work or related fields. Length of training was not known. P.J. West hired to provide on-going support for PAT to meet standards. HFA also has a system in place for on-going support. Possibilities: Apply to be an Affiliate, on-going process (5 years), identify plan, plan to hire supervisor and move forward.</p>					Informational	

Family STEPS Affiliation application	<p>The application process has not started. Julie S. provided an update as to why in the public comment. Discussion was held, information shared. Continue to serve families with current model. Research Healthy Families America, Family STEPS will schedule a meeting and include BVCS ECI Board members/committee members. The established committee will make a comparison of the evidence models. Frame out Request for Proposals for FY 25 with measurables and affiliate ready based model. Gain more information, committee make a recommendation to move forward, board adopt model they want.</p> <p>Rev. David Viggers left the Board meeting.</p>	Quorum still met.
School Ready funds	<p>Review of funds needing to be allocated to be under the 20% allowable carryover. Annette K. shared budget worksheet, showing adjustments to Crawford County Community Health to \$79,990.00 and Buean Vista Public Health &amp; Home Care adjustment to \$78,339.00 with the current Family STEPS program amend contracts based on this years' funds with current model to finish FY 24. In this document PAT affiliate application, training, supervision, and mental health consultant were removed. The board directed to move funds of \$12,100.00 back for affiliate fees and training in an evidence-based model and \$10,000.00 for supervisor for Family STEPS. One Family STEPS entity will need to be identified for the affiliate and supervisor funds.</p> <p>Ready-Set-Grow Child Care (RSG) recently had a flood that destroyed the building in which they were located and materials. Annette K. shared the possibility of funds to be used for director retention, architect, and materials to rebuild classrooms. This could be accomplished using the Business Investment Program (BIP) and specifically marking funds for (RSG). The board recommended \$52,234.00 be added to the BIP program – School Ready General. Set up a meeting with Child Care Resource &amp; Referral (CCR&amp;R) to negotiate details and report back to the board in February.</p> <p>Oral Health transportation and/or services was mentioned as another community need. Move 10,000.00 into School Ready General Oral Health to help children get their unmet dental needs met. Report back in February.</p> <p>Making these adjustments will be under the 20% if all programs spend down the funds in their contracts. Motion by Mollie S, seconded by Jean H. amend Crawford STEPS to \$79,990.00, amend Buena STEPS to \$78,339.00. Determine the lead Family STEPS program for affiliate, training, supervision \$22,100.00. Add \$52,234.00 to BIP and negotiate with CCR&amp;R. Move 10,000 into Oral Health for meeting children's dental needs identified by the Oral Health program.</p> <p>A roll call vote was held. Mike B yes, Heather A. yes, Jean H. yes, Dee G. yes, Ranell D. yes motion carries.</p>	Motion Carries
Second Quarter Reports	Written second quarter reports were shared with the board. Questions about funds remaining were addressed during the meeting.	Evaluations
Community Plan	Tabled.	Action item tabled.
Program director Update Save the Date	BVCS Early Childhood Iowa designation April 24, 2024, during regularly scheduled board meeting.	
V. Sharing	No sharing	
VI. Adjournment	Ranell D. made a motion to adjourn seconded by Mollie S. Meeting adjourned at 11:25 am	
Next Meeting	February 28 2024	
Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.	Date Approved:	2.28.2024