

BVCS EARLY CHILDHOOD IOWA  
**3 –COUNTY BOARD MEETING MINTUES May 29, 2024 at 10:00 am**

Origination Site: Odebolt Public Library, Odebolt, IA, with Zoom option



TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
Virtual meeting option offered due to travel, work schedules, and health precautions of Board Members.		
I. Introductions and Call to Order:	Introductions were made by those in attendance. Mike B called meeting to order at 10:00 am	
Board Member Attendance (checked box equals in attendance):	<input checked="" type="checkbox"/> Quorum met	<input type="checkbox"/> Quorum not met
<input checked="" type="checkbox"/> Rhonda Ringgenberg, BV Co. Supervisor	<input checked="" type="checkbox"/> Jean Heiden, Craw Co. Supervisor	<input checked="" type="checkbox"/> Ranell Drake, Sac Co. Supervisor
<input type="checkbox"/> Dee Graettinger, Early Care	<input checked="" type="checkbox"/> Mike Bunde, Education	<input checked="" type="checkbox"/> Rev. David Viggers, Faith
<input type="checkbox"/> Vacant, Business	<input type="checkbox"/> Heather Aldag, Parent	<input type="checkbox"/> Vacant, Health
Other Attendees:	<input checked="" type="checkbox"/> Natalie Miller, Law Enforcement <input checked="" type="checkbox"/> Annette Koster, Program Director, non-voting	
	Amy Trucke, Crawford County Community Health; Jessie Hansen, UDMO; Carrie Hornor & Shelley Vauble, Sac County Health; Julie Sather, Buean Vista Public Health; Micheal Smith, Rosecrance Jackson; Jennifer Chapman, Kim Fineran, & Monica Neuman, Crawford County Community Health.	
II. Public Comment:	No public comment.	
III. Approval of Agenda	The agenda was presented to the Board. Ranell D. made a motion to approve, seconded by Rev. Davide V. A vote was held, all in favor, no dissenting votes.	Motion Carries
Approval of Minutes	The April 24, 2024, minutes were presented. Rhonda R. made a motion to approve, seconded by Jean H. A vote was held, all in favor, no dissenting votes.	Motion Carries
IV. Early Childhood Iowa		
Financial February	Annette K. presented the February financial report. She talked with fiscal person with Child Care Resource & Referral fixed items funded to Provider Development and Business Investment Program. Buean Vista Auditor office to make changes to Journal. Journal entry for \$30.00 Liability will be moved to the School Ready account. Motion by Ranell D. seconded by Jean H. A vote was held, all in favor, no dissenting votes.	Motion Carries
Carry Forward Funds	Annette K. reported the estimated School Ready (SR) and Early Childhood (EC) funds should be under the allowable 20% carry over. Preschool programs have been reminded to send in invoices for payment, the remaining funds if any will be used to support preschool programs that participated in the scholarship program. Allowable amounts SR \$95,498.00 estimated amount \$91,963.25, EC \$22,902.80 estimated \$12,659.60.	No action needed as estimated amount is projected to be under the 20%
Board Membership	The Board Matix was reviewed. Mike B. and Rev. David V. terms are up, both elected to serve an additional term. Seeking membership from Sac and Buena Vista County.	
Election of officers.	Election of officers. Rhonda R. will elevate to Board Chair in FY 25. Discussion was held. Ranell D. volunteered to serve as Vice Chair. Natalie M. volunteered to serve as Financial Officer. Motion made by Mollie S. to accept Ranell D. as Vice Chair and Natalie M. as Financial Officer, seconded by Jean H. A vote was held, all in favor, no dissenting votes.	Motion Carries
Request for Proposal FY 25	Annette K. provided an overview from the May 15, 2024, Committee Meeting that provided recommendations for funding after a review of the scoring, proposal review, and budgets submitted. The committee did not make a recommendation as to which family support proposal to fund. <ul style="list-style-type: none"> <li>Program Director 6% raise will depend on review, raise to be retro to July 1 upon approval.</li> </ul>	Program Director Tabled

	<ul style="list-style-type: none"> <li>• Oral Health, Crawford County Community Health – Mollie S. made a motion to approve \$24,982.00 for the Oral Health Program, seconded by Ranell D. A vote was held, all in favor, no dissenting votes.</li> <li>• Preschool Support MOUs with Preschools &amp; Coordination - Mollie S. made a motion to approve Coordination and \$70,000.00 for the L.I.P.S. Program, seconded by Rev. David V. A vote was held, all in favor, no dissenting votes.</li> <li>• Child Care Nurse Consultant (CCNC), Crawford County Community Health – Serving all three Counties. Mollie S. made a motion to approve the CCNC in the amount of \$51,700.00 for the CCNC Program, seconded by Rhonda R. A vote was held, all in favor, no dissenting votes.</li> <li>• Business Investment Program (BIP), Mid-Sioux Opportunity (Child Care Resource &amp; Referral) - Mollie S. made a motion to approve BIP in the amount of \$42,841.00 for the BIP Program, seconded by Rhonda R. A vote was held, all in favor, no dissenting votes.</li> </ul> <p>A discussion was held regarding CCR&amp;R not applying for Provider Development. Annette K. provided information she received from Melissa Juhl. Mid-Sioux (CCR&amp;R) has secured the Health &amp; Human Services competitive grant for the 23 counties they serve. HHS direction at this time CCR&amp;R will provide all core services online and various online options. CCR&amp;R feels this is sufficient to meet the training needs of the providers.</p> <ul style="list-style-type: none"> <li>• Family Support Program – Committee recommendation \$358,329.37. The contract will not include .37.</li> </ul> <p>Two proposals were received from Family Support. Upper Des Moines Opportunity, Kommunity, Involvement, Development and Support program (K.I.D.S.) \$350,000.00. Family Support To Experience Family Support (STEPS) \$362,431.42 from Crawford County Community Health &amp; Sac County Public Health. The Board allowed both programs to have a spokes person to explain their program. Discussion was held including the budget differences, history of the STEPS program funded with BVCS ECI, length of time KIDS has offered the program in five counties, serving all three counties versus one or two, both currently Iowa Family Support Credentialed, both working on evidence based model, K.I.D.S. working on Parents As Teachers (PAT, STEPS working on Healthy Families America (HFA), following ECI recommendation for providing two visits per month. A possible budget of \$116,666.00 for each county, K.I.D.S. would be open and depend on budget. STEPS would also be able to have discussions. More discussion on funding and time to report back.</p> <p>Motion by Mollie S. to accept the Crawford County Community Health, HFA proposal in the amount of \$350,000.00 main reason two workers have connections with families, commenting she like the PAT curriculum better. Natalie M. seconded the motion. Annette K. asked what the remaining \$58,329.37 would be used for. Amendment to the motion to increase the amount to \$358,329.37. A vote was held, all in favor, Rhonda R. casted a dissenting vote.</p>	<p>Oral Health Motion Carries</p> <p>L.I.P.S. Motion Carries</p> <p>CCNC Motion Carries</p> <p>BIP Motion Carries</p> <p>STEPS Motion Carries</p>
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Director Update	<ul style="list-style-type: none"> <li>Budget will be submitted to Early Childhood Iowa with \$11,352.00 to be determined. Look into Provider Development option for training/conference, get information from Family Resource Center regarding child care project,</li> </ul> <p>Annette K. read the shared Designation Summary document. Board Chair, Mike Bunde has signed and returned.</p> <p>Site Reviews – the last site review will be held with First Children Finance on June 5<sup>th</sup>. If you would like to participate contact Annette K.</p> <p>Site Reviews for Family STEPS, Oral Health, Child Care Nurse Consultant, BIP &amp; Provider Development have been completed with no concerns.</p>	<p>Conclusion</p> <p>Informational</p>
V. Sharing	No sharing	
VI. Adjournment	Ranell R. made a motion to adjourn seconded by Jean H. Meeting adjourned at 11:30 am	
Next Meeting	July 31, 2024	
Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.		Date Approved: