



BVCS Early Childhood Iowa Area & Contract Monitoring

Contractors Name	Crawford County Community Health	
Grant Funds/Carve Outs Utilized	School Ready – General Funds	
Services Contracted - Family STEPS	Family Support Buena Vista, Crawford Sac & Supervisor	
Contract Time Period	July 1, 2024– June 30, 2025, Data 1 st Quarter July – September 2024	
Family Support Contractors 'Questions'	Comments	
Intended client group, as identified in the 'Contract Purpose' Prenatal - age five. (DAISEY Report)		
Buena Vista	0.0% prenatal 67% less than 1 yr. 0% 1 yr. 33% 2 yrs. 0% 3 yrs. 0% 4 yrs. 0% 5 yrs.	<input checked="" type="checkbox"/> Compliant <input type="checkbox"/> Emerging
Crawford	43% prenatal 29% less than 1 yr. 0% 1 yr. 19% 2 yrs. 0% 3 yrs. 10% 4 yrs. 0% 5 yrs.	<input checked="" type="checkbox"/> Compliant <input type="checkbox"/> Emerging
Sac	48% prenatal 28% less than 1 yr. 7% 1 yr. 10% 2 yrs. 3% 3 yrs. 3% 4 yrs. 0% 5 yrs.	<input checked="" type="checkbox"/> Compliant <input type="checkbox"/> Emerging
Provide an evidence-based or promising practice educational program	Family Support Credential achieved. Healthy Families America, process.	<input checked="" type="checkbox"/> Promising Practice <input type="checkbox"/> Evidence Based
Scope of Work is defined in the defined deliverable and performance criteria (Contract Deliverables 1.4.1)		
Staffing: Employ direct service staff dedicated to Family Support Services. Provide staff hours to provide Family STEPS services.		
Buena Vista County minimum 37.5	Contract Monitoring visit Dec. 17, 2024	<input type="checkbox"/> Compliant
Crawford County minimum 37.5	Contract Monitoring visit Dec. 17, 2024	<input type="checkbox"/> Compliant
Sac 40 hours	Contract Monitoring visit Dec. 17, 2024	<input type="checkbox"/> Compliant
Crawford County will employ a supervisor/manager to provide HFA required activities including supervision to all three counties.		
<input type="checkbox"/> Supervision 34 hours per week <input type="checkbox"/> Review documentation <input type="checkbox"/> Plan for staff vacancies <input type="checkbox"/> Contact during all working hours <input type="checkbox"/> Invite Contract Manager to Tri-County staff meetings.	Contract Monitoring visit Dec. 17, 2024 Invited 9-13-24, unable to attend.	<input type="checkbox"/> Compliant <input type="checkbox"/> Emerging
Provide interpretation services as needed to provide services to ELL either through interpreter or language line.	Look at billing. Contract Monitoring visit Dec. 17, 2024	<input type="checkbox"/> Compliant <input type="checkbox"/> Emerging
Enrollment Process: Register and maintain updated Family Support program information in the statewide coordinated intake system (iafamilysupportnetwork.org).	Annually	<input type="checkbox"/> Compliant <input type="checkbox"/> Emerging
Screen clients on enrollment and identify eligibility for the program. 75% will meet eligibility requirements set by Early Childhood Iowa - Family Support. (DAISEY Report)		
<input checked="" type="checkbox"/> Buena Vista <input checked="" type="checkbox"/> Crawford <input checked="" type="checkbox"/> Sac	100% 100% 95%	<input checked="" type="checkbox"/> Compliant <input type="checkbox"/> Emerging
Maintain required records for Early Childhood Iowa on Iowa's approved data collection system DAISEY. (Follow the most recent Tool FF & DASIEY Data Dictionary). Early Childhood Iowa (funder) requirements to receive the funding. This is not a complete list of required data, refer to Tool FF & DASIEY Dictionary more information. — Long-term Home Visitation – program is designed to provide weekly or at a minimum of twice monthly, home visits to participating families. Services are designed to be provided over a period of at least one year or longer.		

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- Developmental Screening: all age-eligible children enrolled in a long-term home visiting program shall be screened for developmental progress using the Ages & Stages Questionnaire (ASQ) 3rd edition. Screening may be completed by parents, another provider or the home visiting program staff. Programs shall follow the intervals for screening as outlined in the DAISEY Data Dictionary.
- Criminal and child abuse record checks for all direct services family support professionals and supervisors of family support programs funded through the early childhood Iowa initiative.
- Achieve the National Family Support Certification by successful completion of the national family support certification exam.
- Outcomes of Family Support and Parent Education
 - Improve family functioning, problem solving, and communication,
 - Increase social support for families,
 - Connect families to additional concrete supports,
 - Increase knowledge about child development and parenting, and
 - Improve nurturing and attachment between parent and child.
- Electronic Data Collection: All family support programs funded through the early childhood Iowa initiative are required to participate in the state administered internet-based data collection system, DAISEY. Programs are required to use the system as intended and as the official data reporting system. Assessment and forms that are required are noted in the Iowa FSSD DAISEY DATA Dictionary. Assessment and forms that are optional are also noted in the Iowa FSSD DAISEY DATA Dictionary.

Case Reviews: Direct Service Shall will serve a range of 25 to 30 clients in the County to which they are assigned. BVCS ECI Contract.

<input type="checkbox"/> Buena Vista – Family Support Specialist	1 Client FSS from Sac serving. BV Staff H.L. hired 7/26/2024. Registered for training.	<input type="checkbox"/> Compliant <input checked="" type="checkbox"/> Emerging
<input type="checkbox"/> Crawford – Family Support Specialist - All 3 Counties - Family STEPS Supervisor	14 Clients – FSS/Supervisor. Crawford FSS Staff K.H. hired 8/27/2024. Registered for training.	
<input type="checkbox"/> Sac – Family Support Specialist	19 Clients	

Note: Family STEPS Manager, Supervisor, and Family Support Specialists (FSS) have been taking Healthy Families America Trainings with an implementation date to be at the end of October.
 HFA Foundational Training: Crawford 7/22/24 - 7/26/2024. Sac Co. FSS took training that started on July 12, 2024.
 HFS FROG Training: Crawford 7/29/2024 - 8/2/2024. Sac Co. FSS training starting on Oct.2, 2024.
 HFA Supervisory Training, Crawford County: 9/30/2024 - 10/4/2024.
 Training for HFA took away from the number of families able to serve.

Provide weekly, or at a minimum of twice monthly, home visits to participating families in the program, as required by funder - Early Childhood IA.

<input type="checkbox"/> Buena Vista <input type="checkbox"/> Crawford <input type="checkbox"/> Sac	Contractor, will need to report, working on an updated quarterly report.	<input type="checkbox"/> Compliant <input type="checkbox"/> Emerging
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Will provide home visits for participating families following HFA guidelines. BVCS ECI Board voted 1/3/2024 for the family support program to be an evidence-based model.

<input type="checkbox"/> Buena Vista <input type="checkbox"/> Crawford <input type="checkbox"/> Sac	Training process (see dates below). Have Visited with another HFA program. Virtual in-home visits with HFA program providing the model before implementation.	<input type="checkbox"/> Compliant <input checked="" type="checkbox"/> Emerging
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Will enroll families based on HFA guidelines including enrolling families prenatally. Evidence-based model.
 Gathered from DAISEY Data.

		<input type="checkbox"/> Compliant
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	Visit Tracker Annual subscription prices Account 3-5 users = \$580/yr Account 6-10 users \$925/yr, (not sure if that is a per person fee). Web-based training \$400 (not sure if that is a per person fee). https://www.visittrackerweb.com/
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Financials					
Crawford Co. Comm. Health		Contract Amount:	Expended	Remaining	Comments
<input type="checkbox"/>	CR-STEPS_5-24	\$ 261,166.00	\$	\$	
	Timeframe	7/1/2024-7/31/2024		Date Paid	
	Timeframe	8/1/2024-8/31/2024			
	Timeframe	9/1/2024-9/30/2024			

Sac County Health Services		Contract Amount	Expended	Remaining	Comments
<input type="checkbox"/>	SAC-STEPS_5-24	\$96,711.00	\$	\$	
	Timeframe	7/1/2024-7/31/2024		Date Paid	
	Timeframe	8/1/2024-8/31/2024			
	Timeframe	9/1/2024-9/30/2024			