

BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING MINTUES 9.25.2024, at 10:08 am

Origination Site: Early Childhood Iowa office, with Zoom option.



TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
Virtual meeting option offered due to travel, work schedules, and health precautions of Board Members.		
I. Introductions and Call to Order:	Introductions were made by those in attendance. Rhonda R called meeting to order at 10:00 am	
Board Member Attendance (checked box equals in attendance):	<input checked="" type="checkbox"/> Quorum met	<input type="checkbox"/> Quorum not met
<input checked="" type="checkbox"/> Rhonda Ringgenberg, BV Co. Supervisor	<input type="checkbox"/> Jean Heiden, Craw Co. Supervisor	<input checked="" type="checkbox"/> Annette Koster, Pro. Dir., non-voting
<input type="checkbox"/> Vacant, Health	<input checked="" type="checkbox"/> Mike Bunde, Education	
<input checked="" type="checkbox"/> Natalie Miller, Business	<input checked="" type="checkbox"/> Heather Aldag, Parent	
	<input checked="" type="checkbox"/> Mollie Scott, Human Services	
Other Attendees:	Kayl Lahr, Kalee Hansen, Amy Trucke, Mellissa Juhl, Bailey Hill, Shelley Vauble	
II. Public Comment:	No public comment.	
III. Approval of Agenda	Amendment By-Laws is not an Action item, this will be the first reading. Motion to approve the agenda with changes by Ranell D. seconded by Mike B. a vote was held, all in approval, no dissenting votes.	Motion Carries
Approval of Minutes	Motion by Mike B. seconded by Mollie S. to approve the August 28 2024, minutes. A vote was held, all in approval, no dissenting votes.	Motion Carries
IV. Early Childhood Iowa		
Financial Report - August	Annette Koster shared the August financial report. Updates were made to carry-over amounts. Early Childhood To Be Determined (TBD) remains at \$11,352.00. Administration carry-over amount is \$36.17. Programming carry-over amount is \$15,684.68 for a total of \$15, 720.85. The allowable carry-over is \$22,082.20. Administration carry-over amount is \$61.68. Quality Improvement carry-over is \$4,044.09. General carry-over is \$17,054.35 for a total of \$21,127.12. Allowable carry-over is \$92,958.80. Motion by Mike B. seconded by Rev. David. V. to approve the financial report. A vote was held, all in approval, no dissenting votes.	Motion Carries
Correction to Carry-Over Amounts	This was covered in the Financial Report.	Informational
Early Childhood Funds	Survey results received a 25% return from Child Development Homes, Non-Registered Home, and Preschools. Annette K. shared the results. Mellisa J. was asked and provided information on Early Childhood Positive Behavior Support (EC-PBIS). Collaborative State Team is working to build consistent training and coaches to implement. Health & Human Services is trying to fund its own system. At this time in the building process. Melissa suggested reaching out to AEA to have a conversation. Motion by Rev. David V. to table the topic, seconded by Mike B. A vote was held, all in approval, no dissenting votes.	Tabled
School Ready Funds	School Ready should be under the allowable carry-over amount. Preschool Scholarships do have a few students on a waitlist. Annette K. will confirm the total and bring it to the Oct. 30 th meeting.	Discussion

By-Laws	First reading of the BVCS Early Childhood Iowa By-Laws was read. Changes to Article III: Membership Section 1: change to nine voting members. Changes to Article III: Section 2 remove early care and law enforcement. Ten members. Nine voting members, and one non-voting member. Section 13 Electronic Meetings: change to Shall provide for hybrid meetings, teleconference participation, virtual meetings, remote participation, and other hybrid options for the members of the BVCS Early Childhood Iowa 3-County Board to participated in official meetings. This is the first reading of the By-Laws.	First reading of By-Laws
Policy and Procedures	<p>1.1.1 Under Definitions: Second bullet, remove Early Care. Eighth bullet, The Board shall be composed of ten (10) members. Nine (9) voting representatives and one (1) non-voting representative. Ninth bullet, remove early care and law enforcement.</p> <p>1.14 Definition: remove No electronic mail (email meetings)... Procedures: add the definition from Iowa Code and the examples of the definitions provided for Hybrid, Remote Participation, Teleconference participation, Virtual meeting.</p> <p>1.32 Conflict of Interest Procedure fifth bullet. Change language to During the Board member service, the member will notify the Program Director of any change in status that may result in a conflict and sign a new “Conflict of Interest Statement”.</p> <p>1.24 Public Input – Community Definition: change the 3-County Board members will be invited to attend the Advisory Coalition Meetings.</p> <p>2.18 Telecommute: Workspace/Work Site Inspection, paragraph four, home internet reimbursement was discussed. Program Director has Western Iowa Network bundle, cost for Internet \$41.10, phone \$38.40. Mid-Sioux pays \$50.00 per month. Board request to find out other Early Childhood Iowa Areas handle this. Insurance: purchase a business pursuits type rider, is this a reimbursable item?</p>	<p>Action item No Action taken; many items related to By-Laws. Wait until the By-Laws are approved.</p> <p>Connect with other ECI Areas</p> <p>Informational</p>
Director Update, Annette Koster	Annette K. provided an update that focused on: Family STEPS, Immigrant & Refugee Child Care in Storm Lake, BIP applications, LEAP Coalition in Denison, and Early Childhood Iowa change in leadership.	Informational
V. Sharing	No sharing	
VI. Adjournment	Motion by Mike B., seconded by Mollie S., Meeting adjourned at 10:59 am.	
Next Meeting	October 30, 2024, at 10:00 am.	
Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.		Date Approved: 10.30.2024