

BVCS EARLY CHILDHOOD IOWA
3 –COUNTY BOARD MEETING MINTUES May 14, 2025, at 9:00am
 Origination Site: Early Childhood Iowa office, with Zoom option.



TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION, ACTION	ACTION
Virtual meetings offered due to travel, work schedules, and health precautions of Board Members.		
I. Introductions and Call to Order:	Jean Heiden acting as Board Chair for May 14, 2025 meeting, called the meeting to order at 9:00 AM	
Board Member Attendance (checked box equals in attendance):		☒ Quorum met ☐ Quorum not met
☒ Rhonda Ringgenberg, BV Co. Supervisor	☒ Jean Heiden, Craw Co. Supervisor	☒ Ranell Drake, Sac Co. Supervisor
☒ Ann Osborne Health	☒ Mike Bunde, Education	☐ Vacant Faith
☒ Natalie Miller, Business	☒ Heather Aldag, Parent	☒ Mollie Scott, Human Services
Other Attendees:	Monica Neumann,, HICCMS; Ashlea, 1 st Five; Shelley Vauble & Carrie Hornor, Sac Public Health; Kim Fineran & Kaylee Hansen, Crawford County Community Health; Katlin Harvey, Rosecrance Jackson;	
II. Public Comment:	No public comment.	
III. Approval of Agenda	Mollie S. made a motion to approve the agenda. Ann O. seconded the motion. A vote was held, all in favor.	Motion Carries
IV. Approval of Minutes	Ranell D. made a motion to approve the minutes. Mike B. seconded the motion. A vote was held, all in favor.	Motion Carries
V. Early Childhood Iowa		
Financial Report	Annette K. shared the April financial report. She reported no concerns about carry-over at this point. Mollie S. made a motion to approve the financial report as presented. Ranell D. seconded the motion. A vote was held, all in favor.	Motion Carries
Election of Officers	Rhonda R. is the current board chair; Ranell D. will elevate to chair. Motion by Mike B. to have Natalie M. stay on as Financial Officer. Mollie S. seconded the motion. A vote was held, all in favor. Natalie was not at the board meeting at the time of the vote; Annette K. will check with her about the position. Ranell D. made a motion to nominate Mike B. as Vice Chair. Second, by Mollie S., a vote was held, all in favor.	Motion Carries
- Financial Officer - Board Chair		Motion Carries Natalie M. joined at 9:15 a.m.
FY 26 Contract renewal and Budget Amounts.	Annette K. shared the new funding categories Admin, Program Discretionary, Home Visitation, and Community Planning and Collaboration. A prepared tentative budget worksheet for FY 26 was shared. <u>Family STEPS</u> total: \$362,667.30. - Crawford County Community Health Program Discretionary \$178,893.62 and Home Visitation \$85,009.38. - Sac County Community Health Services Home Visitation \$98,764.30 Mollie S. made a motion to start a contract for FY26 for Family STEPS as presented to Crawford County Community Health and Sac County Health Services, contingent of funding received from the state. Second by Ann O. A vote was held all in favor.	Motion Carries

Faith Based Board Member	<u>Oral Health</u> total: \$28,336.00. Discretionary funding. Motion by Mike B. to start a contract for FY 26 for Oral Health to Crawford County Community Health as presented, contingent of funding received from the state. Second, by Mollie S. A vote was held, all in favor. <u>Preschool Scholarships</u> total: \$61,726.42. Amin. \$1,232.90, Program Discretionary \$35,649.24 Community Planning & Collaboration \$24,844.28. Motion by Mollie S. to start a contract for FY 26 for Preschool Scholarships as presented with Memorandums of Understanding to participating preschool programs, contingent of funding received from the state. Second, by Ranell D. A vote was held, all in favor. <u>Circle of Security</u> Mollie S. made a motion to table contingent on available funding. Second, by Mike B. a vote was held, all in favor. <u>Program Director and Administration</u>: Program Director Salary and Benefits \$78,096.72, Community Planning & Collaboration. Board operations, Fiscal Agent & Employer of Record, Adult Fee, Insurance, Association membership \$21,212.50, 5% Admin. Rhonda R. made a motion to fund Program Director and Admin in FY 26 as presented, to Bureau Vista County, contingent of funding received from the state. Second, by Mollie S. A vote was held, all in favor.	Motion Carries
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	Early Childhood Iowa will stay as an area for fiscal year 26. Districts will most likely start July 1, 2026. We are currently without a faith-based member, seeking suggestions for this position to be filled. Churches and names were provided to be contacted.	Discussion
Program Director Update	ECI Statewide Performance Measures (Tool O) is currently being updated. ECI Early Childhood Iowa (Tool G) is currently being updated. Contracts have been shared by the ECI to use for FY 26. Can use amendments however will need to make certain information is included. A draft Family Support Early Childhood Iowa Operations Manual is included in the contract. Rhonda R. made a comment that having a draft document in a contract is not the best practice.	Informational
VI. Sharing	No sharing	
VII. Adjournment	Ranell D. made a motion to adjourn a second was made by Mike B. a vote was held, all in favor. The meeting ended at 9:39 am	
Next Meeting	Tentative June 25 th date with the next date set for August 27 th .	
Approval: Based on board consensus, the minutes of the above stated meeting. Minutes hereby approved as presented.		Date Approved: 8.27.2025