



Early Childhood Iowa (ECI) Early Care and Education Scholarships & Child Care Assistance (CCA)

ECI Local Area Guidance on Child Care Assistance (CCA)

ECI scholarships may be issued once the local area has determined all other available funds have been utilized, primarily CCA. The intention of this is to maximize the use of federal funds dedicated to eligible families who are seeking assistance with early learning care and preschool. The Preschool Coordinator working in conjunction with Preschool staff should first determine whether a family meets the basic CCA eligibility requirements listed below. If it appears the household will not meet CCA eligibility, such as when one or both parents are not working the required hours or enrolled in full-time education/training, staff may use the **Parent Attestation Form** to document these factors and avoid unnecessary CCA applications. For official CCA details, families may contact their local Child Care Assistance office, call 1-866-448-4605, or visit hhs.iowa.gov/child-care. The **Parent Attestation Form** is to be submitted to the **BVCS Early Childhood Iowa office** for record the family is not eligible to apply for CCA, bvcs.eci.director@gmail.com, or PO Box 174 Breda, IA 51436.

Child Care Assistance Eligibility:

You may be eligible for the Child Care Assistance Program if you:

- Live in Iowa
- Have a child under the age of 13 that needs care (or under the age of 19 if the child has special needs)
- Work or attend an approved training/education program an average of 32 hours a week (28 hours a week if the child has special needs)
- Are unable to work or attend training/education program because of an approved medical reason

Need Help Understanding Eligibility?

[Child Care Assistance – Frequently Asked Questions for Family Eligibility](#)

Contact your local **Iowa Child Care Assistance office** or visit:

<https://hhs.iowa.gov/child-care>

Call: 1-866-448-4605

Link to online CCA Application: <http://ccmis.dhs.state.ia.us/clientportal/default.aspx>

Link to CCA Application: <https://hhs.iowa.gov/media/5181/download?inline>



Parent Attestation Form

This form is intended to reduce paperwork for families that we know will likely not meet eligibility requirements for Child Care Assistance (CCA). Completing this form does not replace a formal application but may help prevent unnecessary CCA Applications. **If at least one parent checked both of the boxes on the attestation**, the household likely does **not currently meet** the basic eligibility criteria for Iowa's Child Care Assistance program and may be automatically denied if an application is submitted at this time.

Parent/guardian 1 Name: _____

Please check any boxes that apply to this parent's current situation:

☐ Employment Requirement Not Met

This parent/guardian is currently not working or working an average of less than 32 hours per week.

☐ Education/Training Requirement Not Met

This parent/guardian is not enrolled in a full-time education or training program.

Parent/guardian 2 Name: _____

Please check any boxes that apply to this parent's current situation (use N/A if there is not a second parent/guardian in the household) :

☐ Employment Requirement Not Met

This parent/guardian is currently not working or working an average of less than 32 hours per week.

☐ Education/Training Requirement Not Met

This parent/guardian is not enrolled in a full-time education or training program.

By signing below, I acknowledge that:

- The above information is correct
- This is not a CCA Application and if my circumstances change, I can fill out a CCA Application at any time.

Parent/Guardian Name (Printed): _____

Signature: _____ **Date:** _____

Phone or Email (optional): _____

Return the completed form to the Preschool. The Preschool will notify the BVCS Early Childhood Iowa Area to verify L.I.P.S. amounts.