

Review of 2025 Early Childhood Iowa Area Annual Report

Early Childhood Iowa Area: BVCS Early Childhood Iowa

Reviewed by: Amanda McKee, Liz Ernst, Justin Niceswanger

Review Date: 9/23/25

Purpose: The purpose of the annual report review is to provide the state technical assistance team’s written response to the content of the ECI area report information. If the TA Team feels a re-submittal of any of the information is warranted, it is articulated below and the necessary section(s) will be re-opened in the lowagrants.gov section to allow the area to resubmit any identified items.

Executive Summary: Optional Item

Annual Report (in general)

Evaluation Criterion	Yes	No	Progress Status Comments
The annual report is submitted by September 15, 2025.	x		8/27/25

Board Membership

Evaluation Criterion	Yes	No	Progress Status Comments
A. Early Childhood Iowa board size on 6/30/25 is stated.	8		Below approved bylaw range



B. Total number of ECI board members that served throughout the year is stated.	9		
C. Total # of hours board members spent at board meetings is stated and presented as instructed.	52		
D. Board Officers are identified.	x		
E. Board composition reflects 100% citizen and/or elected officials.	x		
F. *The following representation is included on the board: Human Services Health Education Faith Business Consumer		x	No faith representative since Dec 2024
G. Board vacancies information is completed.	x		
H. Board term information is completed.	x		
I. Board member meeting attendance is completed.	x		

Community Plan Updates

Evaluation Criterion	Date	Progress Status Comments
Date of the area's most current community plan.		

Administrative Expenses for Board Operations & Community Collaboration (non-program)

Evaluation Criterion	Yes	No	Progress Status Comments
Expenses reported match the Admin Expenses reported on the SR Financial Statements.	x		
Expenses reported match the Admin Expenses reported on the EC Financial Statements.	x		

Financial Summary

Evaluation Criterion	Yes	No	Progress Status Comments
Total Expended amounts match those reported by funding and category on the financial statements.	x		
% of Funds other than ECI funds Expended			<i>Optional reporting</i>

Financial Statements

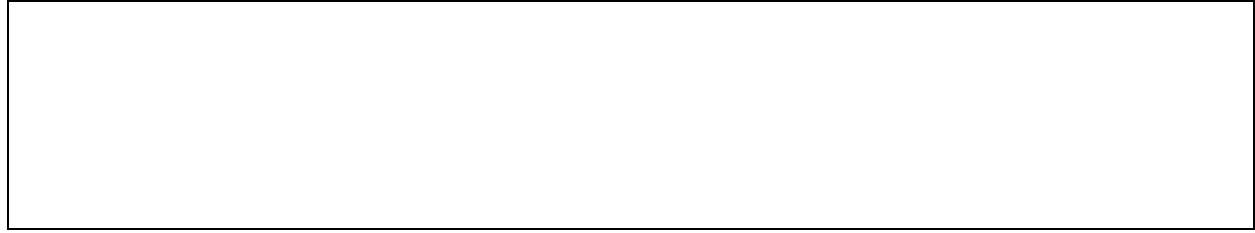
Evaluation Criterion	Yes	No	Progress Status Comments
<i>Early Childhood</i> financial statements are complete and mathematically accurate.	x		
Board liability insurance is secured and is paid for out of	x		EC \$326.50, SR \$2938.50



Early Childhood and/or School Ready Administration funds.			
*Administrative expenses for Early Childhood do not exceed 5% of grant award, but may include administrative carry forward from previous year.	X		
*Interest earned is reported in the Early Childhood financial statement.	X		911.57
Early Childhood carry-forward funds are at 20% or less of the year's total allocation.	X		17%, \$18,755.20
<i>School Ready</i> financial statement is complete and mathematically accurate.	X		
*Administrative expenses for School Ready do not exceed 5% of grant award, but may include administrative carry forward from previous year.	X		
*Interest earned is reported in the School Ready financial statement.	X		\$5649.66
School Ready carry-forward funds are at 20% or less of the year's total allocation.	X		12%, \$57,971.24
School Ready carry-forward funds are reflected in appropriate categories.	X		

Items to Address or Change in the 2025 Annual Report Information:

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General Technical Assistance Team Comments for the ECI Area Board
for Consideration:

- Board membership as of 6/30/25 was below the approved bylaw range.
- No faith representative on your board since Dec 2024.
- ECI Budget HHS FY26 needs to be updated to reflect the carryforward amount identified in the SR and EC financial statements
 - Emailed by ECI TA Team 9/23/25
 - Done by AK 10/15/25